

Southerly Point  
Co-operative  
Multi-Academy Trust

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29<sup>th</sup> March 2021

Dear Parents/Carers

### **Welcome to Helston Community College**

We are delighted to be welcoming your child to the College and look forward to working in partnership with you to ensure that they have a happy and successful time at Helston. This letter and attached Transition Timeline outlines everything you need to know for their September start.

We have created a new transition website and contained within this is all the information that will be needed for transition, this includes;

- A virtual tour of the College and introduction from faculty staff
- Important Forms
- Links to order school uniform and PE kit through our new online shop
- Activities for your child to complete
- Latest news (further information such as regarding induction days and virtual parents' information evenings will be continually uploaded throughout the summer term).

You can access the website via the following link: <https://transition.helston.cornwall.sch.uk>

### **Enrolment Form**

**Deadline: Monday 19<sup>th</sup> April 2021**

Please could we draw your attention to the Enrolment Form which can be found within the 'Forms' tab on the transition website. It is vital this form is completed in order to process your child's application. Completed electronic forms should be emailed to [acann@helston.cornwall.sch.uk](mailto:acann@helston.cornwall.sch.uk).

If you do not have access to the internet, please telephone the College on 01326 572685 to request a paper copy of the Enrolment Form which we can post to your home address. Paper copies, once completed, should be returned to the following address: **FAO: Ms A Cann, South Site Secretary Helston Community College, Church Hill, Helston, TR13 8NR.**

### **I have just made a late application. Who should I contact?**

Late applications can be made through Cornwall Council School Admissions. For ease, we have included their contact details below.

<https://www.cornwall.gov.uk/education-and-learning/schools-and-colleges/school-admissions/>  
| [schooladmissions@cornwall.gov.uk](mailto:schooladmissions@cornwall.gov.uk) | 0300 1234 101

Wishing your child every success in the next stage of their education.

Yours sincerely

**Mr E McFadden**  
Assistant Head KS3  
SENCO

**Mr T Richardson**  
Director KS3

**Ms A Cann**  
College Secretary

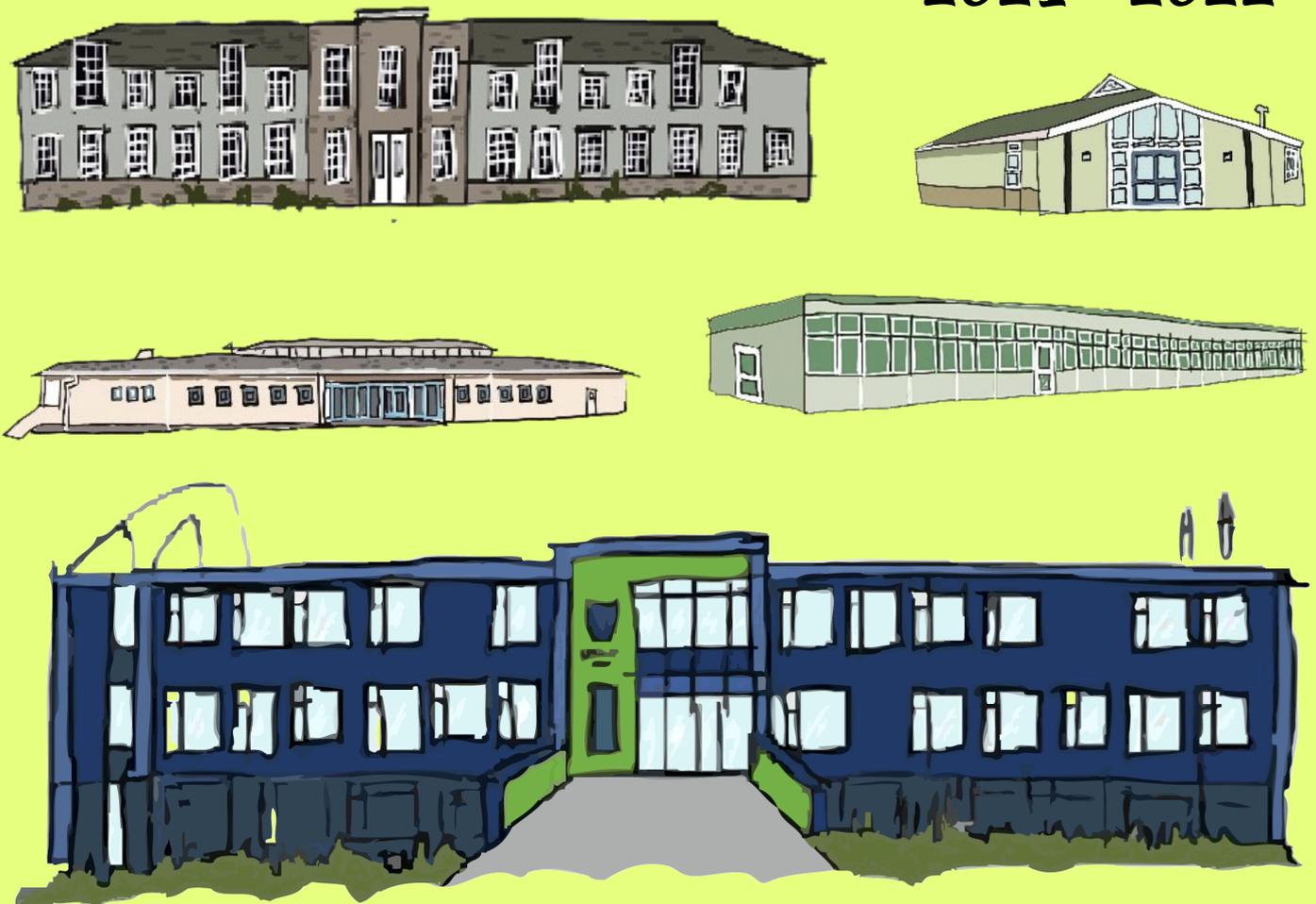
# HELSTON COMMUNITY COLLEGE

ASPIRATION • AMBITION • ACHIEVEMENT



 Southernly Point  
Co-operative  
Multi-Academy Trust

# Transition Timeline 2021 – 2022



## Latest News

For latest news and information, please visit our NEW transition website:

<https://transition.helston.cornwall.sch.uk>



# Transition Timeline

We understand that the move from primary to secondary education can seem a daunting transition, and that the challenges presented by Coronavirus and home learning have increased anxiety. In response, we are committed to making this process as smooth as possible for our students. We hope this timeline will explain this year's transition process to ensure the best possible outcome for your child.

**1**

## **Saturday 31st October 2020 | Deadline for applying for a secondary school place**

Back in the autumn term you should have made an application to Cornwall Council School Admissions to apply for your child's secondary school place. Details of how to do so can be found on the following website: <https://www.cornwall.gov.uk/education-and-learning/schools-and-colleges/school-admissions/apply-to-start-school-or-transfer-to-junior-secondary-or-ks4-school-in-september-2021/transfer-to-secondary-school-september-2021/>.

**2**

## **Monday 1st March 2021 | Secondary School places announced**

Secondary school places were confirmed by School Admissions. They are currently still processing late admissions and we expect to receive the official intake list by the end of April 2021.

**3**

## **Monday 29th March 2021 | New Transition Website Launches**

We have created a new transition website which will be your first port of call throughout this process, it contains:

- ⇒ A thorough virtual tour of the campus and introduction from faculty staff and team leaders.
- ⇒ Enrolment Forms
- ⇒ A portal to order Uniform and PE Kit online
- ⇒ Activities for your child to engage with and complete such as the 'All About Me' booklet.
- ⇒ A latest news feed with regular updates regarding related matters such as tutor groups, induction days, upcoming deadlines, primary visits and the start of the autumn term.

**4**

## **Monday 19th April 2021 | Deadline for completing your child's Enrolment Form**

Within the 'Forms' tab on the transition website you will find the Enrolment Form. Completed electronic forms should be returned to [acann@helston.cornwall.sch.uk](mailto:acann@helston.cornwall.sch.uk). Paper copies can be posted to your home address upon request if you do not have access to the internet. Posted forms should be returned FAO Ms A Cann, Helston Community College, Church Hill, Helston, TR13 8NR.

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## **May—June 2021 | Visiting our feeder primary schools**

During May through to June, HCC staff will visit local feeder primary schools either in person or virtually. These visits will give your child the opportunity to meet with HCC staff in a familiar environment, where they can ask any questions they may have about life at Helston Community College. HCC staff will have a handover with your child's teacher to ensure all information is passed on— this includes suggested tutor groupings.



# Transition Timeline

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## **Tuesday 1st June 2021 | Uniform and PE Kit Orders**

All the information and links you require to order uniform can be found on the transition website, under the 'Uniform' tab. This year, parents/carers have the option of paying by card.

Uniform orders can be collected from Mrs Dyer via Helston Community College's North Site Reception from the weeks commencing 5th and 12th July 2021 between 8.30am and 3.30pm. If you have any questions, please email: [uniform@helston.cornwall.sch.uk](mailto:uniform@helston.cornwall.sch.uk).

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## **Induction Days**

**Monday 28th June 2021 | Additional Transition Day (Invite Only)**

**Tuesday 29th June 2021 | Transition Day 1 (All Year 6 students)**

**Wednesday 30th June 2021 | Transition Day 2 (All Year 6 students)**

At the peak of our transition process is the two-day visit to HCC. If pandemic restrictions allow, these visits are planned to take place on Tuesday 29th and Wednesday 30th June 2021. During this two-day visit, the students will meet their peers, tutor and tutor group, whilst taking part in subject-based activities. Students will also be able to experience lunch in the South Site Canteen. Towards the end of the day, students will take part in a year group bubble activity, where we hope to inspire team spirit and a sense of community.

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## **Parents' Information Evenings**

**Tuesday 29th June 2021 | Virtual New Parents' Information Evening (Tutor Groups A-D)**

**Wednesday 30th June 2021 | Virtual New Parents' Information Evening (Tutor Groups E-J)**

Parents/carers will be invited to attend one of our Virtual New Parents' Information Evenings which take place on the evenings of the two transition days. During the evenings, there will be a key note address by the Headteacher, followed by the opportunity to interact your child's tutor.

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## **July 2021 | Special Educational Needs and Disabilities Welcome Event**

In July, members of our SEND team will host an informal SEND Welcome Event for parents and carers of children with Special Educational Needs (Year 6). Parents/carers will have the opportunity to learn about the many interventions in place (Learning Passports, Lexia, Read, Write, Inc, Thrive, Flexible Learning Zone, Draw and Talk etc.) and speak with staff about the experience of SEND support at the College. A date for this event will be announced on the transition website latest news section later in the year.

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## **July 2021 | Getting ready for your child's first day**

At the end of July, you will receive a letter from the College detailing arrangements for the first day of term.

By the end of this process, we hope you and your child will feel prepared for their September start.



## Contact Us

Main Line Reception | 01326 572685

South Site Secretary | Ms A Cann

[acann@helston.cornwall.sch.uk](mailto:acann@helston.cornwall.sch.uk)

Helston Community College, Church Hill, Helston, TR13 8NR

