



# HELSTON COMMUNITY COLLEGE

## PARENT GUIDE 2023 – 2024

The purpose of this quick reference guide is to help you when your child is at Helston Community College. Please keep this handy, and use it on a daily basis to help you get familiar with the College. If you cannot find the information that you are looking for in this quick and easy guide, please look on the College website [www.helston.cornwall.sch.uk](http://www.helston.cornwall.sch.uk) or contact our main Reception on [enquiries@helston.tpacademytrust.org](mailto:enquiries@helston.tpacademytrust.org).

# College Term Dates 2023-2024 Academic Year

## September 2023

M	T	W	T	F	S	S
				1	2	3
4	5	6^	7*	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

^Years 7, 10 and 12 Start

\*Years 8, 9, 11 and 13 Start

## October 2023

M	T	W	T	F	S	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

## November 2023

M	T	W	T	F	S	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

## December 2023

M	T	W	T	F	S	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

## January 2024

M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

## February 2024

M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29			

## March 2024

M	T	W	T	F	S	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

## April 2024

M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

## May 2024

M	T	W	T	F	S	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

## June 2024

M	T	W	T	F	S	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

## July 2024

M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

## August 2024

M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Inset Day (College closed to students)

Blue Week Days

School Holidays

Yellow Week Days

Public Holidays

Weekends

## Timing of the College Day

8.45am – 9.05am	Registration - Tutor Period 1
9.05am – 9.10am	Changeover
9.10am – 10.20am	Period 1
10.20am – 10.35am	Break
10.35am – 11.45am	Period 2
11.45am – 11.50am	Changeover
11.50am – 1.00pm	Period 3
1.00pm – 1.40pm	Lunch
1.40pm – 2.00pm	Reading - Tutor Period 2
2.00pm – 2.05pm	Changeover
2.05pm – 3.15pm	Period 4

## AUTUMN TERM (69 days)

06 September - 19 December 2023

(HALF TERM 23 - 27 October 2023)

INSET DAYS 04 - 05 September 2023 and  
24 November 2023

## SPRING TERM (54 days)

08 January - 28 March 2024

(HALF TERM 12 - 16 February 2024)

INSET DAYS 04 - 05 January 2024

## SUMMER TERM (65 days)

15 April - 23 July 2024

(HALF TERM 27 - 31 May 2024)

INSET DAY 24 July 2024

DATES FOR YOUR DIARY - 2023	
Year 8 Parent Information Evening	12 September 5.00pm – 6.00pm
Year 9 Parent Information Evening	13 September 5.00pm – 6.00pm
Year 10 (GCSE Success) Parent Information Evening	13 September 5.00pm – 6.00pm
Year 12 Parent Information Evening	18 September 6.00pm – 7.00pm
Year 11 Parent/Teacher Consultations	20 September 4.30pm start
Community Open Evening (North Site)	27 September 5.00pm – 7.30pm
Post 16 Open Evening	4 October 6.00pm start
Post 16 Parent/Teacher Consultations	12 October 4.30pm start
Year 7 Meet the Tutor	18 October
Year 7 Disco	31 October
Safer Internet Parent Information Evening	Wednesday 1 November
Year 10 Assessments	Start on 6 November
Year 11 Helston Community College Taster Day	10 November
Post 16 Reading Day	10 November
Post 16 Assessments	Start on 11 November
Year 11 Mocks	Start on 20 November
Duke of Edinburgh Celebration Event	22 November
Year 9 Assessments	Start on 27 November
Year 11 Interviews	Start on 4 December
DATES FOR YOUR DIARY - 2024	
Year 11 Mock Results	8 January (AM)
Year 7 and Year 8 Assessments	Start on 8 January
Year 11 Parent/Teacher Consultations	11 January – 4.30pm start
UCAS Deadline	19 January
Year 9 Parent/Teacher Consultations	24 January – 4.30pm start
Post 16 Apprenticeship Fair	25 January
Year 9 Options Evening	1 February
Years 11, 12 and 13 Apprenticeship Expo	7 February
Year 8 Parent/Teacher Consultations	8 February – 4.30pm start
Post 16 Mocks	Start on 19 February
Year 11 Second Mocks for Core Subjects	Start on 19 February
Year 7 Parent/Teacher Consultations	22 February – 4.30pm start
Year 11 Food NEA 2 (Practical Exams)	Start on 4 March
College Production	6 – 8 March
Year 10 Assessments	Start on 11 March
Year 9 Assessments	Start on 18 March
Post 16 Parent/Teacher Consultations	27 March 4.30pm Start
Year 8 Assessments	Start on 15 April
Year 7 Assessments	Start on 29 April
Year 10 Parent/Teacher Consultations	30 April 4.30pm Start
Exams Start (Year 11 and Post 16)	Start on 3 May
Year 10 and Year 12 Mocks	Start on 17 June
Year 13 Celebration Evening	20 June
Year 13 Leavers Day	26 June
Post 16 Summer Ball	26 June
Contingency Day for GCSE and A-Level Exams	26 June
Year 11 End of Key Stage 4 Day	27 June
Year 11 Celebration Evening	27 June
Sports Day	3 July
Year 11 Prom	5 July
Years 7, 8 and 9 Activities Week	15-19 July
Years 10 and 12 Work Experience	15-19 July

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## CONTACTING THE COLLEGE

Success at College is achieved through strong relationships between students, parents/carers and teachers. If you have any issues which you would like to discuss, please contact Reception who will direct you to the most appropriate person. Most queries will be dealt with through:

- Pastoral Champions (previously known as Pastoral Support Assistants), Tutors, Heads of Year and the Director of Key Stage 5
- Heads of Faculty for academic or subject-specific issues
- The Designated Safeguarding Lead for any safeguarding concerns

Useful Contact Details	
Position	Contact
Headteacher - Mr A Lingard	Ms S Phillips PA to Headteacher
All phone enquiries - North Site Reception	01326 572685
Attendance Manager – Mrs A Weir	01326 575016
Designated Safeguarding Lead - Mr A Oates	01326 572685
SENCO - Mr E McFadden	01326 572685
Operational SENCO – Mrs C Bloor	01326 572685
Year 7 Enquiries	01326 572685
Accounts Department	01326 575028
HCC Canteen Catering Team	01326 572685
County Transport	0300 1234 222
Free School Meals	01872 324411

Please be aware, that in general, our staff will reply to emails during office hours. We will aim to respond to both emails and phone calls within 48 hours. Parents and carers are reminded to keep emails both factual and polite.

Pastoral Support	
Position	Contact
Head of Year 7	Mr J Dudley
Head of Year 8	Mr J Lovelock
Head of Year 9	Miss E Hawkey
Head of Year 10	Mr T Richardson
Head of Year 11	Mrs S Barnes
Director of Key Stage 5	Mr D Gillman
Year 7 Pastoral Champion	Miss A Batchelor
Year 8 Pastoral Champion	Mrs J Marsh
Year 9 Pastoral Champion	Mrs A Dyer
Year 10 Pastoral Champion	Mrs L Cameron
Year 11 Pastoral Champion	Miss K Breasley
P16 Student Welfare Officer	Mrs N Williams

Heads of Faculty	
English	Mrs P Renyard
Maths	Mrs J Hart
Science	Mr J Hitchcock
Humanities	Mr K Trevithick
Creative Arts	Mrs E Stevenson
Technology & Enterprise	Mrs L Hocking
PE	Miss K Treloar
Modern Foreign Languages	Mrs E Martin

To contact staff via email, please use the following format:  
 First initial, then surname followed by @helston.tpacademytrust.org  
 So, the email address of Mr T Smith would be: tsmith@helston.tpacademytrust.org

## ATTENDANCE

### WHAT TO DO IF YOUR CHILD IS ABSENT

If a student is absent from school, a parent/carer must inform the school as soon as possible on the day of the absence, by contacting the Attendance Manager on (01326 575016). If a student is absent for more than one day, the Attendance Manager must be contacted on each day of the absence.

### MEDICAL APPOINTMENTS

Every effort should be made to arrange appointments outside of school hours. Where students need to attend medical appointments in school hours, please organise them for the afternoon to reduce impact on lessons and notify the Attendance Manager prior to the appointment. If attending the appointment requires students to leave school during the day, they must sign out at Reception and sign back in when they return.

### WHAT HAPPENS IF ATTENDANCE IS A CONCERN?

The impact of missing school on students' achievements is well documented. **Students with attendance below 95% make less progress and achieve lower GCSE grades on average than those with high attendance.**

Therefore, students with low attendance will be monitored closely by the Attendance Manager and our Education Welfare Officer. Letters will be sent home to raise any concerns and, where required, Attendance Concern Meetings will be held to try and resolve any issues. We are committed to ensuring our pupils are not disadvantaged by poor school attendance and in particular as a result of health related absence. Therefore, we are robust in our process which will require parents to work with us and provide medical information and evidence in relation to any frequent health related absence, so that we can ensure we provide access to education that is in line with your child's health needs.

### TERM TIME HOLIDAYS

Headteachers are no longer permitted to authorise holidays in term time. Headteachers are able to authorise a "leave of absence" in exceptional circumstances only. Parents/carers requesting to take their child out of College during term time must complete an application form. Each request is carefully considered and a decision made to authorise the absence or not. Unauthorised absences may result in a penalty notice being issued to parents.

0 day off school in a year 0 lessons missed	100%	Perfect attendance
2 days off school in a year 10 lessons missed	99%	Excellent attendance
5 days off school in 1 year 25 lessons missed	97%	Good attendance
10 days off school in a year 50 lessons missed	95%	Slightly below average attendance
14 days off school in a year 70 lessons missed	93%	Poor attendance
20 days off school in a year 100 lessons missed	90%	Attendance this low is referred to as Persistent Absence

### PUNCTUALITY

**Punctuality to School** - The first lesson of the day (Tutor Period) starts at 08:45 hrs, so we expect students on-site by 8:40 am at the latest. If students are late, their parents will be informed through the Class Charts app and the students will receive a detention during lunch that day. Parent meetings will be held for students who are regularly late to school.

**Punctuality to Lessons** - If a student is late to class with no good reason, they will be issued with a behaviour point. Persistent lateness to class will result in a detention and contact home. We make allowances for new students, such as Year 7, until they are familiar with the College site.

## BEHAVIOUR

We believe that all our students have a right to learn without disruption and our teachers have the right to teach lessons without being interrupted. In order to protect valuable learning time and ensure students stay focused in the classroom, we have a strong approach to managing behaviour with a focus on 'praising the positive'.

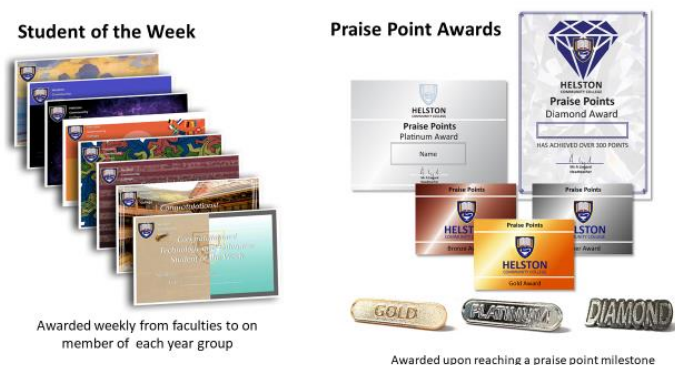
We expect all members of our community to be **PROUD, ENGAGED, READY, KIND** and **SAFE** (sometimes referred to as the 'PERKS'). This includes when students may be out of school, but identifiable as a member of the HCC community. We believe that these encompass the key behaviours that allow students to be happy and successful, both in school and in later life.

We expect students to be:	This includes...
<b>PROUD</b>	<ul style="list-style-type: none"> <li>Wearing the correct College uniform at all times (including to and from College, or if representing the College).</li> <li>Taking an active part in the wider life of the College making the most of all the additional opportunities.</li> <li>Refraining from behaving in a way that brings the College into disrepute, including when outside College or online.</li> <li>Treating the College buildings and College property with respect.</li> </ul>
<b>ENGAGED</b>	<ul style="list-style-type: none"> <li>Actively participating in learning.</li> <li>Being proactive in all aspects of learning.</li> <li>Attempting all tasks to the best of their ability.</li> <li>During lessons (inc. Tutor Period and Assemblies), giving the speaker their full attention.</li> <li>Refraining from behaving in a way that disrupts the learning of others.</li> </ul>
<b>READY</b>	<ul style="list-style-type: none"> <li>Attending College regularly.</li> <li>Attending all lessons punctually.</li> <li>Bringing the required equipment/kit to all lessons.</li> <li>Completing all homework by the deadline set.</li> </ul>
<b>KIND</b>	<ul style="list-style-type: none"> <li>Showing respect to members of staff, each other and members of the community.</li> <li>Reporting concerns regarding self or others.</li> <li>Demonstrating good manners and community spirit.</li> <li>Being polite at all times.</li> </ul>
<b>SAFE</b>	<ul style="list-style-type: none"> <li>Behaving in an orderly and self-controlled way.</li> <li>Reporting any concerns for the wellbeing of self or others.</li> <li>Reporting any potential risks to a member of staff.</li> <li>Accepting sanctions when given.</li> <li>Adhering to all rules regarding movement around the College site.</li> </ul>

Once a parent/carer has been advised that there is a place for their child at the school an Enrolment Form is sent out to the parent/carer for completion. Please see our College website, Admissions page: [Admissions - Enrolment Form](#). By signing the Enrolment Form, parents/carers and students are confirming their commitment to the Home-School Agreement.

## PRAISE POINTS

Students will be awarded Praise Points for demonstrating positive behaviours. These points link to our rewards system – as students accumulate Praise Points, we will recognise this in a number of ways, including assemblies, postcards home, badges and certificates. We also recognise effort and achievement through our Student of the Week and Student of the Month awards.



If students do not demonstrate these positive behaviours, they will be issued with a negative behaviour point. This may result in a sanction, as well as support to help the student understand what has gone wrong and how to avoid this in the future.

Within lessons, if a student is not engaged with the learning, staff use a 'Warn, Move, Remove' approach, in order that other students are able to learn without disruption. Again, staff will work with the student concerned to support their behaviour for learning.

For more information please see our Behaviour Policy on the College website.

## CLASS CHARTS

Class Charts is an app we use to inform parents/carers when their child receives a praise point, a behaviour point or if they have been issued a detention. Class Charts enables you to monitor and track your child's behaviour (positive and negative) over time. Through the app you can also access your child(ren)'s timetable and homework. In September, we will provide you with a log in specific to your child(ren)'s account.



As well as using the app, you can access Class Charts through the following link:

[Access pupil details \(classcharts.com\)](https://classcharts.com)

## SAFEGUARDING

There is a fully trained Safeguarding team led by Mr Andrew Oates, overseen by the Vice Chair of Governors, Mr Chris Webb. The College has a duty of care for all students, and there may be occasions when contact to Children's Social Care and other agencies is made to support students. The College will endeavour, whenever possible, to speak to you in order to work together to provide the support that your child needs. If you have any safeguarding concerns, please contact the Designated Safeguarding Lead, Mr Andrew Oates on 01326 572685 or by email:

[aoates@helston.tpacademytrust.org](mailto:aoates@helston.tpacademytrust.org)



## TOP TIPS FOR HOME

Our top five tips for supporting your child at school are:

1. Ensure your child gets enough sleep. Teenagers need a minimum of 9 hours of sleep so, if they need to get up at 7.00am, they must be asleep (not just in their rooms) by 10.00pm. To help with sleep, it is advised that students remove themselves from screens for 1 hour before bedtime.
2. Start the day with a good breakfast. Please don't let your child go to the shop on the way to College to buy sweets, biscuits or energy drinks.
3. Getting your child to read regularly makes a huge difference to their success. They will have better comprehension, better vocabulary and greater knowledge if they read, even if just little and often. A good routine helps, e.g. stop watching TV/playing on Xbox/being on their phone at 8.30pm, get ready for bed, read for 30 minutes, go to sleep. It doesn't necessarily matter what they read as long as it is something that interests them.
4. Be as supportive as you can be with homework, but do not do it for them. Praise their effort and help them to organise themselves by planning when to do homework and ensuring they have a quiet place to work. Like with bedtime and reading, a good routine really helps. Some students prefer to get homework done as soon as they get home; others like a break first and prefer to do it after tea.
5. Taking an interest in your child's schooling shows them that you care and promotes the message that education is important. However, talking to your son/daughter about school can sometimes be like getting blood out of a stone! Try asking them if they received any feedback from their teachers or to tell you three things that happened during the day. Have their timetables to hand so you know what lessons took place or what teachers they had. By being specific with your questions, conversations can sometimes open up.

## COLLEGE EQUIPMENT

What should students bring to the College every day?

It is important that all students turn up with their own equipment and stationery. A student missing equipment not only hinders them from completing the work, it can disrupt the lesson for others. As a bare minimum, we expect every student to have a pencil case containing a black pen, a green pen, a pencil, a ruler, a pencil sharpener and an eraser. We also recommend that they bring in a reading book.

Every Lesson	Maths and Science	IT and Languages	PE	Food Technology
Black pen Pencil Eraser Sharpener Ruler Glue stick Yellow highlighter Green highlighter Green pen for making corrections and improving work Calculator*	Protractor Compass	Headphones Dictionary (Spanish or French)	Games kit and suitable footwear for the activity; trainers or football boots	Ingredients or money as required. Large container for the dish being made.  <u>Practical Subjects</u> Students with long hair will also need a hair band when doing practicals in Science and Technology.

\*Not all calculators work the same way. We recommend these models to use in your Maths and Science lessons: **CASIO FX-83GTX** or **CASIO FX-85GTX**

## COLLEGE UNIFORM

Helston Community College has a Uniform Policy which was developed in consultation with parents/carers, students, staff and governors. The policy is designed to reflect the high standards that the College wishes to promote for its students. The policy is based in the belief that a College uniform gives a student a sense of pride in the College, and makes a student feel part of the community, as well as reflecting a positive appearance. When students wear the College uniform they feel equal to their peers.

In line with our values, and in order to keep uniform affordable, most of the uniform is available from high street shops. The College stocks badges, ties and blazers. Any parents/carers who wish to purchase these items should contact the College reception on 01326 572685 and ask to speak to Mrs K Macfarlane – this will enable a convenient time to be arranged to try on several blazers to ensure a good fit.

We ask all parents/carers who send their children to our College for their support in ensuring that their children are correctly dressed when arriving at College so that they are ready for their daily schoolwork.

Parents/carers should ensure that their child has the correct uniform, and that it is clean and in good repair.

<b>Uniform Consists of:</b>
HCC navy blue school blazer with a cloth College badge.
HCC clip-on tie.
Light blue shirt (white for Years 10 & 11).
Black trousers (these should fall freely from the knee and not cling to the lower leg. Jeans or cargo style are not permitted); <b>OR</b> a black tailored skirt (tube style skirts are not permitted); <b>OR</b> black tailored shorts (cargo or sport style are not permitted).
Navy blue v-neck jumper (optional) – to be worn in addition to the school blazer, not instead of.
Black socks (no logos or markings) <b>OR</b> tights (no white sock are permitted)
Plain black shoes (not suede and if laced, with black laces). (no logos or markings).
<b>PE Kit</b>
HCC rugby shirt (robust material for contact sports); <b>OR</b> a HCC polo shirt.
Navy blue football socks.
Navy blue shorts; <b>OR</b> navy blue skirt; <b>OR</b> navy blue or black leggings.
Trainers and football/rugby boots.
Towel.
Swimming shorts or costume.
<b>Optional Extras:</b>
HCC navy blue hoody or plain crew neck navy blue sweatshirt. No labels or markings.
Navy blue or white base-layer.
Navy blue tracksuit bottoms. No labels or markings

**A document with a visual of the required College Uniform can be found on our website**

The College PE Kit can be ordered online from Whirlwind Sports: <https://www.whirlwindsports.com/schools/helston-community-college>. Once there, click on 'School Shop' on the navigation bar, then click 'Schools' on the left side, then select Helston Community College



## School Uniform

Helston Community College ("HCC") garments can be purchased direct from the College.



**HCC Navy blue school blazer**  
(with a cloth College badge)



**HCC Clip-on tie**

All other garments below can be purchased from any retailer provided they are in line with the descriptions below.



**Light blue shirt**  
(white for Years 10 & 11)



**Black school trousers**  
(these should fall freely from the knee and not cling to the lower leg; jean or cargo style not permitted)



**Black tailored skirt**  
(tube style skirts are not permitted)



**Tailored shorts**  
(cargo or sport style not permitted)



**Navy blue v-neck jumper**  
*optional*



**Plain black shoes**  
(if laced must be black laces, no logos or markings)

## **JEWELLERY including PIERCINGS**

Students are allowed one pair of stud earrings, non-hooped.

Students are allowed one nose stud, but not a nose ring.

No other jewellery is allowed and will be confiscated if seen.

All jewellery must be removed for PE lessons or clubs.

Any new piercings must be arranged for the summer holidays to prevent students not being able to remove jewellery when required.

## **MAKE UP**

Students are allowed to wear facial makeup but it must be subtle. Anyone wearing very bold makeup will be asked to remove it. Nail varnish is not allowed and false nails are not permitted.

## **HAIR STYLES**

Students are allowed hair styles that are reasonable. There should be no obvious hair dye, designs shaved into the hair, or closely shaved heads.

## **MOBILE PHONES**

Phones and devices can offer a huge range of opportunities; however, we recognise that students need careful support to avoid distraction and potential risk from inappropriate use. Mobile phones can be brought to school at the student's own risk, but must not be seen, used or heard on site **in lessons or at social times**, unless authorised by a member of staff. Phones will be confiscated if they are seen, heard or used without permission. Confiscated phones are then stored securely and returned at the end of the day.

## **PARENTPAY**

ParentPay is an online payment service for parents/carers. It enables a secure system for paying for all College activities. You can pay for nearly everything, ranging from your child's music lessons and College trips, to afterschool clubs.

When using ParentPay for your child's College meals, it is important that your child has enough money in their ParentPay account to allow them to purchase their provisions. Pre-loading your account and keeping a regular eye on what your child is spending is vital. Please do not leave it until the account runs out, as there may be a slight delay in the system. This is very quick and easy to do online; it takes just seconds to view your details.

If you have any queries regarding ParentPay, or need your log-in details, you should contact the Accounts Office (01326 575028).

## **ONLINE COLLEGE SHOP**

The online "College Shop" can be found on our website under the Parent tab, or via this link: [Helston Community College Shop \(parentpay.com\)](https://parentpay.com).

Parents/Students can purchase, art books, revision guides, curriculum books, course sundries, uniform, old PE kit (8-13 only), exam reviews etc. All items purchased through the "College Shop" are payable with a credit or debit card (not a ParentPay account).

## **HOMEWORK**

We believe that homework is an important part of the academic life of a child and is proven to have a positive impact on progress in secondary schools. Establishing a positive study habit at home is vital in helping students towards their academic goals and success in the direction they choose. It is important that parents and carers support their children and the College in this regard. Homework tasks vary, and may take many different forms. These may be completed over a variety of different timescales. It is accepted that there will be peaks and troughs in the amount of work set, and that the student is expected to acquire the skills necessary to cope with the deadlines as they arise.

The purpose of homework is to encourage students to memorise and build the core knowledge required for each subject, and / or practice the skills they will need in order to be successful. Research shows that students have increased success in complex tasks (e.g. challenging exam questions, problem solving etc.) when they have a detailed knowledge of a subject's content and the skills required to apply this knowledge.

In Key Stage 4, homework is an essential element of your child's journey towards GCSE and other examinations, and is a stepping-stone for success in Post 16 courses and/or training. Homework tasks are designed to support and embed the learning in a variety of ways. These can be broken down into four broad categories:

- To prepare for learning, e.g. read an article to introduce a topic before the lesson.
- To practise or reinforce what has been taught in a lesson, e.g. to do some questions similar to those done in class or to revise for a test.
- To use and apply knowledge or information that has been covered in a lesson, e.g. to write an essay where you apply what has been learned to a different or broader question.
- To demonstrate learning through coursework or extended projects that supplement the examinable components of courses (particularly in practical subjects).

Homework is set using Class Charts. Parents and carers are encouraged to download the Class Charts app so that they too can view the homework and keep an eye on what has been set and when it is due in. Students who fail to hand in their homework on time, without good reason, will be issued with a lunchtime detention.

Homework support is available through Homework Club, which runs Monday to Thursday in CO4 on North Site.

### **How much homework do students get?**

#### **Key Stage 3**

- English, maths and science homework will be set weekly;
- Humanities and MFL homework is set fortnightly;

All other subjects set homework as appropriate.

Homework may be linked to Knowledge Organisers where possible, but teachers will set what they feel is most effective

#### **Key Stage 4**

All examination subjects set weekly homework.

#### **Key Stage 5**

All subjects set weekly homework and additional work for students' study periods.

## **DEDICATED IMPROVEMENT TIME (DIT)**

In class, students will often be given 'DIT' – this is time in a lesson where students can improve their work following feedback from the teacher. DIT work should be completed in green pen in all subjects. Occasionally, DIT work may be set for homework.

## KNOWLEDGE ORGANISERS

As parents/carers, you will know that the key to success for learners is aided through familiarising oneself with how to learn and to revise new information so that it starts to form part of the long-term memory.

In order to help this process, we have produced 'Knowledge Organisers' which will contain an overview of pre-learning material and information your child will study across the different subjects. These Knowledge Organisers are downloadable from the College website via the links here: [Years 7 - 9 Knowledge Organisers](#) and [Years 10 and 11 Knowledge Organisers](#).

The aim is that they will help parents/carers to understand what their child is learning in school and which topics you can help with at home. These Knowledge Organisers often contain a list of key vocabulary for each subject alongside simple definitions in order that students and parents/carers alike can familiarise themselves with the subject-specific language used in each class.

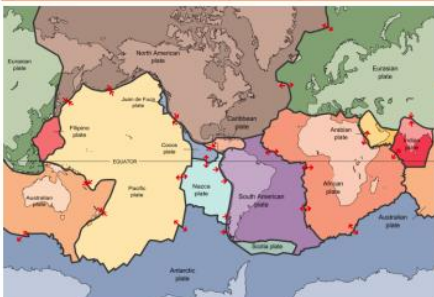
Staff may set homework related to information found within the Knowledge Organisers so these resources will be particularly useful to support home learning. They will also be useful when revising for assessments and end of year tests as the key information can be found in one place. An example of what a Knowledge Organiser looks like can be seen below.

### Year 7 Earth Machine

The structure of the Earth	
<b>The Crust</b>	Varies in thickness (5-10km) beneath the ocean. Made up of several large plates.
<b>The Mantle</b>	Widest layer (2900km thick). The heat and pressure means the rock is in a liquid state that is in a state of convection.
<b>The Inner and outer Core</b>	Hottest section (5000 degrees). Mostly made of iron and nickel and is 4x denser than the crust. Inner section is solid whereas outer layer is liquid.

**Plate Tectonics**

Plate tectonics is the theory that Earth's outer shell is divided into several plates that glide over the mantle, the rocky inner layer above the core. The plates act like a hard and rigid shell compared to Earth's mantle.



**Natural Resource**

Natural Resources: Something, such as a forest, a mineral deposit, or fresh water, that is found in nature and is necessary or useful to humans.

### The Rock Cycle

The Earth's rocks are continually changing because of processes such as weathering, erosion and large earth movements. The rocks are gradually recycled over millions of years. This is called the rock cycle. For example, sedimentary rocks can be changed into metamorphic rocks.

**Igneous, igneous rock:** Formed from magma, either erupted from a volcano or cooled below ground in an intrusion.

**Metamorphic rock:** a rock which has re-crystallised due to heat and/or pressure.

**Sedimentary rock:** any rock made up of sediment grains.

### Types of Plate Margins

**Destructive Plate Margin**

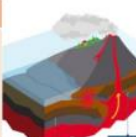


When the denser plate subducts beneath the other, friction causes it to **melt and become molten magma**. The magma forces its way up to the surface to form a volcano. This margin is also responsible for **devastating earthquakes**.

**Constructive Plate Margin**

Here two plates are **moving apart** causing new magma to reach the surface through the gap. Volcanoes formed along this crack cause a submarine mountain range such as those in the **Mid Atlantic Ridge**.

**Conservative Plate Margin**

A conservative plate boundary occurs where plates **slide past each other** in opposite directions, or in the same direction but at different speeds. This is responsible for earthquakes such as the ones happening along the San Andreas Fault, USA.

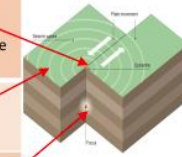
### Causes of Earthquakes

Earthquakes are caused when two plates become **locked** causing **friction** to build up. From this **stress**, the **pressure** will eventually be released, triggering the plates to move into a new position. This movement causes energy in the form of **seismic waves**, to travel from the **focus** towards the **epicentre**. As a result, the crust vibrates triggering an earthquake.

The point directly above the focus, where the seismic waves reach first, is called the **EPICENTRE**.

**SEISMIC WAVES** (energy waves) travel out from the focus.

The point at which pressure is released is called the **FOCUS**.



### Earthquake Management

**PREDICTING**

**Methods include:**

- Satellite surveying (tracks changes in the earth's surface)
- Laser reflector (surveys movement across fault lines)
- Radon gas sensor (radon gas is released when plates move so this finds that)
- Seismometer
- Water table level (water levels fluctuate before an earthquake).
- Scientists also use seismic records to predict when the next event will occur.

**PROTECTION**

**You can't stop earthquakes**, so earthquake-prone regions follow these three methods to reduce potential damage:

- Building earthquake-resistant buildings
- Raising public awareness
- Improving earthquake prediction



## SCHOOL MEALS

School meals are cooked on site. The most up-to-date menus and meal deals can be found on the school website – an example is given below.



### Helston Community College

## Menu

<b>15th May</b> <b>Monday</b> Steak Pasty, Cheese and Onion Pasty or Vegan Pasty <b>Tuesday</b> Chilli served with Rice and Nachos' Three Bean Chilli served with Rice and Nachos' <b>Wednesday</b> Roast Chicken, Roast Potatoes and Vegetables Quorn Fillet, Roast Potatoes and Vegetables <b>Thursday</b> Beef Burger with Wedges and Sweetcorn Vege Burger with Wedges and Sweetcorn <b>Friday</b> Fish & Chips Pizza & Chips	<b>22nd May</b> <b>Monday</b> Steak Pasty, Cheese and Onion Pasty or Vegan Pasty <b>Tuesday</b> Chicken Curry with Rice and Naan Halloumi with Quinoa and Vegetables <b>Wednesday - North Site</b> Pork Sausages, Hash Browns and Beans Quorn Sausages, Hash Browns and Beans <b>Wednesday - South Site</b> Pork Sausages, Roast Potatoes and Vegetables Quorn Sausage, Roast Potatoes and Vegetables <b>Thursday - Meat Free</b> Tomato Pasta with Garlic Bread No More Meatballs in Tomato Pasta and Garlic Bread. <b>Friday</b> Fish & Chips Pizza & Chips
<b>5th June</b> <b>Monday</b> Steak Pasty, Cheese and Onion Pasty Vegan Pasty <b>Tuesday</b> Salmon Sweetcorn Pasta Bake with Garlic Bread Tomato and Basil Pasta with Garlic Bread <b>Wednesday</b> Roast Chicken, Roast Potatoes and Vegetables Quorn Fillet, Roast Potatoes and Vegetables <b>Thursday</b> Chicken Burger with Wedges and Salad Falafel Burger with Wedges and Salad <b>Friday</b> Fish & Chips Pizza & Chips	<b>12 June</b> <b>Monday</b> Steak Pasty, Cheese and Onion Pasty Vegan Pasty <b>Tuesday</b> Chicken Fajitas with Rice, Tortilla, Sour Cream and Salsa Quorn Fajita with Rice, Tortilla, Sour Cream and Salsa <b>Wednesday - North Site</b> Pork Sausages, Hash Browns and Beans Veg kiev, Hash Browns and Beans <b>Wednesday - South Site</b> Pork Sausages, Roast Potatoes and Vegetables Veg Kiev, Roast Potatoes and Vegetables <b>Thursday - Meat Free</b> Macaroni Cheese with Salad and Garlic Bread Vegetable Samosa with Salad <b>Friday</b> Fish & Chips Pizza & Chips



**Jacket Potatoes, Variety of Sandwiches,  
Snacks and Fruit available every day.**



We have a cashless catering system where each student has their own account. Money can be loaded on to the account via the ParentPay app on the internet. There is also a cash machine in the North Site canteen, where students can add money on to their account.

To pay for food, your child's thumb is scanned. The system uses reference points on their thumb and does not take a full finger print. A four digit pin number is an alternative to the thumb scan. The canteens provide a variety of meals including a vegetarian option every day.

A variety of drinks including fruit juice and milkshakes are available to purchase. Bottled fruit flavour drinks contain "one of your 5 a day". Water is available to drink if you prefer, but students are encouraged to bring a reusable water bottle.

Students who are entitled to Free School Meals will have £2.41 loaded daily on their cashless account automatically. Any unused balance is NOT carried forward - it resets daily. Students will use their thumb scan or PIN to pay for food like all the other students. An application form for FSM is via the following link: [www.cornwall.gov.uk/schoolmeals](http://www.cornwall.gov.uk/schoolmeals).

Currently, the main school dinner costs £2.30. The current meal deal is £2.60 and can consist of a main course with either a dessert/snack or selected drink and is currently available on other selected hot/cold items, subject to availability.

A variety of hot and cold snacks are also available at break and lunchtime including sandwiches, baguettes, salad, assorted tray bakes, muffins, flapjacks, cookies, healthy snacks and more!

Please note that **energy drinks and fizzy drinks** are **NOT** allowed in school.

**It is parents'/carers' responsibility to ensure the ParentPay account has adequate funds daily.**

## ENRICHMENT ACTIVITIES (sometimes called 'Extra-curricular Clubs')

A range of extra-curricular and enrichment activities go on throughout the year at the College. There is something for everyone and we encourage students to try at least one of the clubs running at lunch or after school.

Students are invited to join these activities once term has started. The students are given information about when, where and who will run the club through their tutor groups and assemblies. A programme of all the activities on offer each term is also shared and is available via the website (see example below). The Library and the Homework club are both accessible after school Monday to Thursday until 4.00pm.

## ENRICHMENT TIMETABLE SPRING 2023

MONDAY				
Activity	Year/KS	Time	Venue	Staff
Homework Club	All Years	3.15-4.00pm	Co4	
Girls Rugby	All Years	3.15-4.30pm	Field	PE Staff
Boys Football Training	Y7- Y10	3.15-4.30pm	3G/Pitches	PE Staff
Rock School	All Years	3.15-4.30pm	M2	
Hockey Training	Y7-8	3.15-4.30pm	MUGA	PE Staff
Running Club	All Years	3.15-4.30pm	Fields/Court	PE Staff
Muga Football	Y10	1.20-1.55pm	Muga	PE Staff
Duke of Edinburgh	Bronze Y9	3.15-4.30pm	SS Hall	Mr Semmons

WEDNESDAY				
Activity	Year/KS	Time	Venue	Staff
Homework Club	All Years	3.15-4.00pm	Co4	
History Film Club	All Yrs	1.20-1.55pm	A22	
Dodgeball	Y7	1.20-1.55pm	SS Gym	PE Staff
Sports Club	Y11	1.20-1.55pm	Sports Hall	PE Staff
Muga Football	Y9	1.20-1.55pm	Muga	PE Staff
Football Fixtures	Y7 -Y9	3.15-4.30pm	3G/Fields	PE Staff
Fitness Club	Y8-Y11	3.15-4.30pm	Fitness Suite	PE Staff
Jazz Improvisation	All Years	1.20-1.50pm	M2	
Key Stage 3 Choir	Y7-Y9	3.15-4.30pm	M1	
GCSE Fine Art or Creative Graphics	Y10 & Y11	3.15-4.30pm	B10	
Geography in the News Club	All Years	1.20-1.55pm	A9	

TUESDAY				
Activity	Year/KS	Time	Venue	Staff
Homework Club	All Years	3.15-4.00pm	Co4	
LGBT+	All Years	1.20-1.55pm	Lab12	
Football League	Y9&10	1.20-1.55pm	3G Pitch	PE Staff
Duke of Edinburgh	Silver Y10	3.15-4.30pm	SS Hall	Mr Semmons
Muga Football	Y11	1.20-1.55pm	Muga	PE Staff
CANSAT Club	Post16	3.15-4.30pm	Lab4	
AstroPi Club	All Years	3.15-4.30pm	Lab4	
Podcasting	All Years	3.30-4.30pm	A28	Mr Stevenson Mr Semmons
GCSE Fine Art or Creative Graphics	Y10 & Y11	3.15-4.30pm	B10	
Gender Fluid Fashion Design	All Years	3.15-4.30pm	B9	Mx Marsden
Hockey	Y9-11	3.15-4.30pm	MUGA	PE Staff
Senior Choir	Yr10-P16	1.20-1.55pm	M1	
Concert Band	All Years	3.15-4.30pm	M1	
Badminton	Y8 & Y9	3.15-4.30pm	Sports Hall	PE Staff

THURSDAY				
Activity	Year/KS	Time	Venue	Staff
Homework Club	All Years	3.15-4.00pm	Co4	
Sports Club	Y10	1.20-1.55pm	Sports Hall	PE Staff
Muga Football	Y10	1.20-1.55pm	Muga	PE Staff
GCSE Fine Art or Creative Graphics	Y10 & Y11	3.15-4.30pm	B10	
Gender Fluid Fashion Design	All Years	3.15-4.30pm	B9	Mx Marsden
Jazz Orchestra	Invitation Only	3.15-4.30pm	M1	
String Ensemble	All Yrs	3.15-4.30pm	M3	
Yrg Music Tech	Yrg	3.30-4.30pm	M4	
Hockey Fixtures	Y9 - Y11	TBC	MUGA	PE Staff
Football Fixtures	Y7 -Y11	TBC	3G/Fields	PE Staff

The Library is open Monday to Thursday after school until 4.00pm. Everyone is welcome.

Homework Club runs Monday to Thursday, after school until 4.00pm.

To sign-up to a club, students simply register their interest with the teacher leading it.

FRIDAY				
Activity	Year/Key Stage	Time	Venue	Staff running activity
Homework Club	All Years	3.15-4.00pm	Co4	
Badminton	Y10, Y11 & P16	3.15-4.30pm	Sports Hall	PE Staff
Muga Football	Y11	1.20-1.55pm	Muga	PE Staff
Magistrates Mock Trials	Age 12 - 14	3.15-4.30pm	DT1	Mrs Mugford Mrs Dolan
Sax Ensemble	All Yrs	1.20-1.50pm	M2	



## SPORTS CLUBS AND FIXTURES

We offer an extensive sports programme at the College. A timetable for all sports clubs is issued for Tutors to share with the students. There are two timetables produced, an Autumn/Winter clubs list and a Summer clubs list. Afterschool clubs start at 3.15pm and finish at 4.30pm.

League fixtures are played regularly, usually on a Thursday after school, comprising of both home and away games. Fixture lists are produced at the start of each term with venues, dates and times for league matches. These are shared with parents/carers and listed on our website.

During the year, there are many other competitions for a variety of physical activities that we enter - students and parents/carers will be informed of times and dates.

For any sports clubs and fixtures queries, please contact Miss K Treloar: [ktreloar@helston.tpacademytrust.org](mailto:ktreloar@helston.tpacademytrust.org)



## INSTRUMENTAL AND VOCAL TUITION

Instrumental tuition and vocal tuition are open to all. These can be arranged through the Music Department. Please contact Mr C King to discuss any queries that you may have: email: [cking@helston.tpacademytrust.org](mailto:cking@helston.tpacademytrust.org)

## STUDENT LEADERSHIP

We have a number of amazing student leaders in the College and would encourage all students to consider applying for one of these roles to help develop their leadership skills, confidence and independence. Below is a summary of the roles available. For more information please contact Mrs M Mugford: [mmugford@helston.tpacademytrust.org](mailto:mmugford@helston.tpacademytrust.org).

Anti-Bullying Ambassadors	Help to further embed a culture of kindness and respect at Helston Community College, by joining our Anti-Bullying Team. Open to all students in all year groups.
Year Group Focus Leads	Have a say in the way we improve the college, help fundraise for local and national charities and have fun taking part in whole school events. Open to all students in all year groups.
Heads of Key Stage	Take a leadership role by managing the Year Group Focus Leads within your Key Stage. Open to current Year Group Focus Leads.
Career Ambassadors	Help support the college's drive for careers education, meet new employers and take part in external careers events. Open to all students in all years.
Transition Mentors	Support students in Year 6 with their journey to Helston Community College. Open to Year 7 Year Group Focus Leads.
Vice President and President of College	Become a future leader by taking on the management of Key Stage 3 and Key Stage 4 Leaders. Open to 6 <sup>th</sup> Form students only.

## TIMETABLES

- ✎ Timetables work on a **two-week rota**. For example, your child will not have the same lessons at the same time every Monday, but every *other* Monday.
- ✎ They will have four 70 minute lessons per day, plus Tutor Time at the start of the day and a Literacy slot after lunch.
- ✎ A sample of a timetable is shown below. This is NOT your child's actual timetable for September.

BLUE A WEEK	Registration	Period 1	BREAK	Period 2	Period 3	LUNCH	Literacy	Period 4
Monday	Tutor Time	Geography		ICT	Music		Tutor Time	Languages
Tuesday	Tutor Time	Drama		RE	English		Tutor Time	Science
Wednesday	Tutor Time	English		History	Science		Tutor Time	Maths
Thursday	Tutor Time	Art		Technology	Maths		Tutor Time	English
Friday	Tutorial	Science		Maths	English		Tutor Time	PE

YELLOW B WEEK	Registration	Period 1	BREAK	Period 2	Period 3	LUNCH	Literacy	Period 4
Monday	Tutor Time	Music		Languages	Maths		Tutor Time	English
Tuesday	Tutor Time	PE		Geography	PHSE		Tutor Time	Technology
Wednesday	Tutor Time	Science		Maths	Art		Tutor Time	English
Thursday	Tutor Time	Drama		English	Science		Tutor Time	History
Friday	Tutor Time	Languages		ICT	PE		Tutor Time	Maths

## **TRANSPORT**

### **School Buses**

If you need help with home to school transport please visit the Cornwall Council website here: [Home to School Travel Assistance - Cornwall Council](#). You can complete their "Contact Form2 at the bottom of the website page or email them via [sudenttravel@cornwall.gov.uk](mailto:sudenttravel@cornwall.gov.uk).

If your child needs a temporary bus pass please ask them to visit our North Site Reception. Temporary bus passes can only be issued for a short period whilst a replacement bus pass is being obtained or when there is a delay in the process of an application for travel assistance.

## **WHAT TO DO IF.....**

### **If you change your home address/email or telephone numbers**

Please provide our North Site Reception with any details straight away. This can be in writing or by emailing [enquiries@helston.tpacademytrust.org](mailto:enquiries@helston.tpacademytrust.org).

### **If you feel unwell in College**

If you feel unwell in College, you should go to see a Healthcare Champion at break or lunchtime. If you feel too unwell to remain in your lesson, you should speak to a member of staff, who will arrange for a Healthcare Champion to see you.

### **If you are late to College**

If you are late to College please sign in immediately at the Attendance Office on North Site or South Site Reception if your lesson is on South Site. Where a valid reason (such as a medical appointment) is not provided, a lunchtime detention will be issued for the same day.

## **LOST PROPERTY**

We recommend all students have name labels in their clothing and that items of significant personal or financial value are not brought into school. However, if your child does lose something then all lost property can be found in Reception. Students can go to Reception at break or lunchtime to look through the items which are there. Any items not claimed after six weeks, will be stored for school use or donated to charity. In addition, at certain times of the year parents and carers will be invited to the College to purchase second hand uniform for a small donation to our School Charity.

## **STUDENT PROGRESS**

We report on students' progress in all subjects twice a year, sending home Progress Reports (a sample of which is contained overleaf). In addition we hold a Parent Teacher Consultation Evening for each year group.

## **PARENT AND TEACHER CONSULTATION EVENINGS**

Parent-teacher consultation evenings allow parents/carers to meet with their child's teachers to find out how they are progressing in each of their subjects. The evenings run from 16:30 - 19:00 hrs. The College uses the online platform, School Cloud to enable parents/carers to book the consultation meetings. These meetings take place in person, on site at the College. Instructions regarding how to access the School Cloud booking platform will accompany the invites throughout the academic year.

## PROGRESS REPORTS

Progress reports will be made available to parents and carers via email. Print-outs will be produced for parents and carers who do not have internet access. If printed copies are required, please inform your child's Pastoral Champion or contact the College Reception. An example of part of a progress report is shown below.



### Year 7 Progress Summary

John Smith 7X

Summer 2023

Subject	ATL Grade	Progress	Teacher feedback
Art (Mx S. Marsden)	4	A	John has worked extremely hard on the 'Positive Power Masks' project, producing a creatively designed, visually interesting and extremely thoughtful piece about climate change. In order to improve further, John could have included more key words and definitions when evaluating his and others work.
Computing (Miss E. Bragg)	4	A	John contributes well in class discussions. He can access, write and format documents appropriately to steer them to a particular audience. To improve John's digital literacy, he needs to be able to justify the formatting decisions he has made.
Drama (Mrs S. Richardson)	4	I	Last term, we were exploring Scripted Work and considering how we, as directors and performers, can take work 'from the page to the stage'. We will be exploring Devised Work this term, where working in a group and listening to the ideas of others, is essential. John is growing in confidence when contributing to group work. He is able to create a range of characters in performance work with emerging vocal and physical skills. In order to progress, John now needs to try and be fully focussed on the task at hand, as he has a tendency of getting a little over-excited. He has the creative potential to become more of a leader and help guide others who may be struggling to organise their practical work.
English (Mr P. Swayne)	5	A	John is an absolute delight to teach; he shows significant levels of enthusiasm and engagement, aligned with excellent levels of insight when making contributions in lessons. John shows a consistently strong grasp of the key ideas in a range of texts we study in lessons. To improve, in his reading responses, John needs to analyse the quote from the text he selects in more detail to illustrate how well he understands the writer's ideas.

**ATL = Attitude to Learning (5 = excellent; 1 = serious concern)**

**Progress: A – Above expectations; I – In line with expectations; B – Below expectations**

## ASSESSMENTS

In addition to end of topic tests, and ongoing formative assessments, each year group will have two key assessments per year in each subject. Teachers will look for misconceptions when marking assessments and feedback to the student any areas for improvement/development.

In years 7, 8 & 9, students' scores in both assessments for each subject will be compared to help us determine how much progress students have made in relation to the other students in their year group.

In the progress reports for students in years 10 & 11, teachers will give an indication of what GCSE grade students are working at.

## GCSEs

<p>The revised GCSEs, which were first introduced in 2016 and 2017, are more demanding than the previous qualifications.</p>	<p><b>The new GCSE grades</b></p> <p>How the proportions achieving each grade in the current grading structure are expected to align with the proportions achieving each grade in the new GCSE grading structure</p> <table><tr><td colspan="10">New grading structure</td></tr><tr><td>9</td><td>8</td><td>7</td><td>6</td><td>5</td><td>4</td><td>3</td><td>2</td><td>1</td><td>U</td></tr><tr><td>A*</td><td>A</td><td></td><td>B</td><td>C</td><td></td><td>D</td><td>E</td><td>F</td><td>G</td></tr><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>U</td></tr></table> <p>Current grading structure</p> <div><div>A and above = same proportion of students as 7 and above</div><div>B-C = same proportion of students as 4-6</div><div>The bottom of grade 1 will be aligned with the bottom of grade G</div></div>	New grading structure										9	8	7	6	5	4	3	2	1	U	A*	A		B	C		D	E	F	G										U
New grading structure																																									
9	8	7	6	5	4	3	2	1	U																																
A*	A		B	C		D	E	F	G																																
									U																																
<p>All assessment takes place at the end of two years. The new 9 -1 grading system replaces the A*-G grades, as indicated in the diagram.</p>																																									

## **SPECIAL EDUCATIONAL NEEDS AND DIFFICULTIES**

The College provides students with the support that they need to access the curriculum and make progress. When a student is not making the progress expected, they will be supported, in the first instance, by the class teachers. If this support does not help the student catch up, further support or intervention will be put in place.

If a child is receiving additional support in Year 6, the primary school will liaise with the College to ensure that individual needs are understood and, where necessary, support is put in place for the start of Year 7.

If you wish to find out more, you will find the SEND College Offer, SEND Policy and the SEND Information Report on our website. These are reviewed/updated annually and outlines the support that is available for students at the College in more detail. Alternatively, please contact our SENDCO (Mr Eugene McFadden or Ms Caroline Bloor) via email: [emcfadden@helston.tpacademytrust.org](mailto:emcfadden@helston.tpacademytrust.org) or [cbloor@helston.tpacademytrust.org](mailto:cbloor@helston.tpacademytrust.org).

## **SOCIAL AND EMOTIONAL DIFFICULTIES**

The College takes great pride in the quality of care and support provided in the belief that it underpins happiness, fulfilment and academic achievement. The pastoral team work with students to ensure that a wide range of needs are met as and when they arise, to enable students to be safe, secure and happy.

Every student has a form Tutor, a Pastoral Champion and a Head of Year to support them. Their form Tutor or Pastoral Champion should be their first point of contact.

In addition, there are two Healthcare Champions, a Safeguarding Team and an Attendance Team to support as required. We also work with a wide range of agencies from outside the College who offer more specialised support.

## **MILITARY FAMILIES AND STUDENT SUPPORT**

If you are a member of the Armed Forces or have been so within the last six years, we can offer additional support to you and your child. This is to support families with the deployment cycle and will ensure students have someone to talk to in the College. We have a designated member of staff for families to communicate with (Ms Melany Mugford) and a member of staff (Ms Felicity Groseley) who acts as our military youth worker, who can support all Armed Forces families.

We hold regular meetings, where a member of the Military Family Support team is present. We will ensure that any external support is communicated with you on a regular basis.

Our designated member of staff is Ms Melany Mugford, Assistant Headteacher.  
Email: [mmugford@helston.tpacademytrust.org](mailto:mmugford@helston.tpacademytrust.org)

If you have any questions about our military family support please feel free to contact us.