



HELSTON COMMUNITY COLLEGE

PARENT GUIDE 2025 – 2026

The purpose of this quick reference guide is to help you when your child is at Helston Community College. Please keep this handy, and use it on a daily basis to help you get familiar with the College. If you cannot find the information that you are looking for in this quick and easy guide, please look on the College website www.helston.cornwall.sch.uk or contact our main Reception on enquiries@helston.tpacademytrust.org.

COLLEGE TERM DATES 2025-2026

September 2025

M	T	W	T	F	S	S
1	2	3*	4^	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

*Years 7, 11 and 12 start
^ Years 8, 9, 10 and 13 start

October 2025

M	T	W	T	F	S	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November 2025

M	T	W	T	F	S	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 2025

M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

January 2026

M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February 2026

M	T	W	T	F	S	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March 2026

M	T	W	T	F	S	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April 2026

M	T	W	T	F	S	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May 2026

M	T	W	T	F	S	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June 2026

M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

July 2026

M	T	W	T	F	S	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August 2026

M	T	W	T	F	S	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Inset Day (College closed to students)

Blue Week B Days

Flora Day



School Holidays

Amber Week A Days



Public Holidays

Weekends



Timing of the College Day

8.45am – 9.05am	Registration - Tutor Period 1
9.05am – 9.10am	Changeover
9.10am – 10.20am	Period 1
10.20am – 10.35am	Break
10.35am – 11.45am	Period 2
11.45am – 11.50am	Changeover
11.50am – 1.00pm	Period 3
1.00pm – 1.40pm	Lunch
1.40pm – 2.00pm	Reading - Tutor Period 2
2.00pm – 2.05pm	Changeover
2.05pm – 3.15pm	Period 4

AUTUMN TERM (68 days)

03 September - 19 December 2025

(HALF TERM 20 - 31 October 2025)

INSET DAYS 01 and 02 September 2025

SPRING TERM (57 days)

06 January - 02 April 2026

(HALF TERM 16 - 20 February 2026)

INSET DAYS 05 and 26 January 2026

SUMMER TERM (63 days)

20 April - 24 July 2026

(HALF TERM 25 - 29 May 2026)

08 May Flora Day

DATES FOR YOUR DIARY – 2025	
Year 11 and Post 16 Progress Reports (Full)	5 September 2025
Year 11 Parent Information Evening	8 September 5.00pm – 6.00pm
Year 10 Parent Information Evening	9 September 5.00pm – 6.00pm
Year 9 Parent Information Evening	10 September 5.00pm – 6.00pm
Year 8 Parent Information Evening	11 September 5.00pm – 6.00pm
Bronze Duke of Edinburgh Assessment	12 September (Starts on)
Year 7 Parent Information Evening	15 September 5.00pm – 6.00pm
Year 12 Parent Information Evening	17 September 5.00pm – 6.00pm
Year 11 Parent/Teacher Consultations	18 September 4.00pm start
Community Open Evening (North Site)	25 September 5.00pm – 7.30pm
Post 16 Parent/Teacher Consultations	14 October 4.00pm start
Year 7 Meet the Tutors – Parent Information Evening	16 October
Years 7, 9 and 11 Photographs	17 October
Year 9 Assessments	3 November (Start on)
Year 11 Assessments (Mocks)	12 November (Start on)
Post 16 Assessments (Checkpoint)	19 November (Start on)
Year 9 Progress Reports (Short)	28 November 2025
Post 16 Open Evening	2 December 6.00pm start
Year 11 Helston Community College Taster Day	9 December
Year 9 Parent/Teacher Consultations	11 December 4.00pm start

DATES FOR YOUR DIARY – 2026	
Year 10 Assessments	6 January (Start on)
Year 11 Interviews	6 January (Start on)
Year 11 Progress Reports (Full) + Mock Results	6 January
Post 16 Progress Reports (Full)	6 January
Year 11 Parent/Teacher Consultations	14 January 4.00pm start
Year 7 Assessments	19 January (Start on)
Year 9 Options Evening	28 January
Year 8 Assessments & Year 11 Assessments (Mocks)	2 February (Start on)
Year 10 Progress Report (Full)	6 February
Post 16 Assessments (Mocks)	9 February (Start on)
Year 7 Progress Report (Short)	13 February
Year 7 Parent/Teacher Consultations	25 February 4.00pm start
Year 8 Progress Reports (Short)	6 March
Year 11 Hair and Beauty Assessments	9 March (Start on)
Year 8 Parent/Teacher Consultations	12 March 4.00pm start
Year 11 Food NEAs (Practical Exams)	16 March (Start on)
College Production	18-20 March
Year 11 Photography Exam	23 March (Start on)
Year 12 Food Exam	24 March
Post 16 Progress Report (Full)	25 March
Year 11 Progress Report (Short)	27 March 2026
Post 16 Parent/Teacher Consultations	31 March 4.00pm start
Year 10 Parent/Teacher Consultations	30 April 4.00pm start
GCSE and A Level Written Exams	4 May (Start on)
Flora Day	8 May
Year 7 and Year 9 Assessments	8 June (Start on)
Year 10 and Year 12 Assessments (Mocks)	15 June (Start on)
Year 8 Assessments	22 June (Start on)
Year 13 Leavers Day and Celebration Evening	24 June
Contingency Day for GCSE and A-Level Exams	24 June
Year 13 Summer Ball	25 June
Year 11 Celebration Day	25 June
Summer Fair	29 June 2025
Year 6 Super Transition (Highly anxious/high end SEN students)	30 June and 1-3 July
Celebration Evening	15 July
Years 7 and 9 Progress Report (Short)	3 July
Silver Duke of Edinburgh Assessment	3 July (Starts on)
Year 11 Prom	3 July
Year 6 SEN Transition	6 July
Year 6 Transition for all students	7 and 8 July
Sports Day	14 July
Reserve Sports Day	15 July
Gold Duke of Edinburgh Assessment	15 July (Starts on)
Celebration Evening	15 July
Years 8, 10 and 12 Progress Report (Short)	17 July
Years 7, 8 and 9 Activities Week	20 - 24 July
Year 10 and Year 12 Work Experience	20 - 24 July

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CONTACTING THE COLLEGE

Success at College is achieved through strong relationships between students, parents/carers and teachers. If you have any issues which you would like to discuss, please contact Reception who will direct you to the most appropriate person. Most queries will be dealt with through:

- Pastoral Support Assistants (“PSA”), Tutors, Heads of Year and the Head of Post 16
- Heads of Faculty for academic or subject-specific issues
- The Designated Safeguarding Lead for any safeguarding concerns

Alternatively, you can email individual staff directly. To contact staff via email please use the following format: First initial, then surname followed by @helston.tpacademytrust.org, eg, the email address of Mr T Smith would be tsmith@helston.tpacademytrust.org

Useful Contact Details	
Position	Contact
Headteacher - Mr A Lingard	Ms S Phillips, EA to Headteacher
All phone enquiries - North Site Reception	01326 572685
Attendance Manager – Mrs A Weir	01326 575016
Designated Safeguarding Lead - Mr A Oates	01326 572685
SENCO	01326 572685
Operational SENCO – Mrs C Bloor	01326 572685
Year 7 Enquiries	01326 572685
Accounts Department	01326 575028
HCC Canteen Catering Team	01326 572685
County Transport	0300 1234 222
Free School Meals	01872 324295

Please be aware, that in general, our staff will reply to emails during office hours. We will aim to respond to both emails and phone calls within 48 hours. Parents and carers are reminded to keep emails both factual and polite.

Pastoral Support	
Position	Contact
Head of Year 7	Mr T Richardson
Year 7 PSA	Ms L Cameron
Head of Year 8	Mr J Dudley
Year 8 PSA	Ms K Breasley
Head of Year 9	Ms S Barnes
Year 9 PSA	Ms A Batchelor
Head of Year 10	Mr J Lovelock
Year 10 PSA	Ms J Marsh
Head of Year 11	Ms E Hawkey
Year 11 PSA	Ms A Dyer
Head of Post 16	Dr Kieran Ryan
P16 Student Welfare Officer	Ms J Howe

Heads of Faculty	
English	Ms P Renyard
Maths	Ms J Hart
Science	Mr J Hitchcock
Geography	Ms F Hawksworth
RE	Mr G Parekh
PE	Ms K Treloar
PSHE	Ms E Bragg
Technology & Enterprise	Ms L Hocking
Creative Arts	Ms E Stevenson
History	Mr K Trevithick & Ms K Oates

POLITENESS TO STAFF

We believe in fostering a warm and respectful environment for everyone. We kindly ask all visitors, parents and carers to treat our staff and each other with courtesy and patience.

Let's lead by example—our children are watching and learning from us every day. Thank you for your understanding and cooperation.

ATTENDANCE

WHAT TO DO IF YOUR CHILD IS ABSENT

If a student is absent from school, a parent/carer must inform the school as soon as possible on the day of the absence, by contacting the Attendance Manager on (01326 575016). If a student is absent for more than one day, the Attendance Manager must be contacted on each day of the absence.

MEDICAL APPOINTMENTS

Every effort should be made to arrange appointments outside of school hours. Where students need to attend medical appointments in school hours, please organise them for the afternoon to reduce impact on lessons and notify the Attendance Manager prior to the appointment. If attending the appointment requires students to leave school during the day, they must sign out at Reception and sign back in when they return.

WHAT HAPPENS IF ATTENDANCE IS A CONCERN?

The impact of missing school on students' achievements is well documented. **Students with attendance below 95% make less progress and achieve lower GCSE grades on average than those with high attendance.**

Therefore, students with low attendance will be monitored closely by the Attendance Manager and our Education Welfare Officer. Letters will be sent home to raise any concerns and, where required, Attendance Concern Meetings will be held to try and resolve any issues. We are committed to ensuring our students are not disadvantaged by poor school attendance and in particular as a result of health-related absence. Therefore, we are robust in our process which will require parents to work with us and provide medical information and evidence in relation to any frequent health related absence, so that we can ensure we provide access to education that is in line with your child's health needs.

We run a tiered approach to absence based on students' overall attendance and also their number of 'broken weeks'. A broken week is any week where a student does not attend for all 5 days. Parents and carers of students at 'Tier 1' will receive a letter informing them of our concerns, asking if there is any support required. If the situation does not improve then students will be moved to 'Tier 2' and a Pupil Support Plan ("PSP") will be written in collaboration with parents/carers. These plans will be reviewed and if not working, then the student will be referred to our Education Welfare Officer ('Tier 3').

FIXED PENALTY NOTICES

Please note that from September 2024, the DfE made a change to the criteria for issuing a Fixed Penalty Notice. The national threshold is 10 sessions (5 days) of unauthorised absence in a 10-week rolling period. This can be met with any combination of unauthorised absence (e.g., 4 sessions of holiday taken in term time plus 6 sessions of arriving late after the register closes all within 10 school weeks). These sessions can be consecutive (e.g., 10 sessions of holiday in one week) or not (e.g., 6 sessions of unauthorised absence taken in 1 week and 1 per week for the next 4 weeks). The period of 10 school weeks can also span different terms or school years (e.g., 2 sessions of unauthorised absence in the Summer Term and a further 8 within the Autumn Term). A Fixed Term Penalty Notice is £80 if paid within 21 days, £160 if paid within 28 days.

TERM TIME HOLIDAYS

Headteachers are no longer permitted to authorise holidays in term time. Headteachers are able to authorise a “leave of absence” in exceptional circumstances only. Parents/carers requesting to take their child out of College during term time must complete an application form. Each request is carefully considered and a decision made to authorise the absence or not. Unauthorised absences will result in a penalty notice being issued to parents, if for 10 sessions or more.

0 day off school in a year 0 lessons missed	100%	Perfect attendance
2 days off school in a year 10 lessons missed	99%	Excellent attendance
5 days off school in 1 year 25 lessons missed	97%	Good attendance
10 days off school in a year 50 lessons missed	95%	Slightly below average attendance
14 days off school in a year 70 lessons missed	93%	Poor attendance
20 days off school in a year 100 lessons missed	90%	Attendance this low is referred to as Persistent Absence

PUNCTUALITY

Punctuality to School - The first lesson of the day (Tutor Period) starts at 8:45am, so we expect students on-site by 8:40am at the latest. If students are late, their parents will be informed through the Class Charts app and the students will receive a detention during lunch that day. Parent meetings will be held for students who are regularly late to school.

Punctuality to Lessons - If a student is late to class with no good reason, they will be issued with a behaviour point. Persistent lateness to class (3 times or more) will result in a detention and contact home. We make allowances for new students, such as Year 7, until they are familiar with the College site.

BEHAVIOUR

We believe that all our students have a right to learn without disruption and our teachers have the right to teach lessons without being interrupted. In order to protect valuable learning time and ensure students stay focused in the classroom, we have a clear approach to managing behaviour with a focus on 'praising the positive'.

We expect all members of our community to be **PROUD, ENGAGED, READY, KIND** and **SAFE** (sometimes referred to as the 'PERKS'). This includes when students may be out of school, but identifiable as a member of the HCC community. We believe that these encompass the key behaviours that allow students to be happy and successful, both in school and in later life.

At HCC we expect students to be:	This includes...
Proud	<ul style="list-style-type: none">• Wearing the correct College uniform smartly at all times (including to and from the College).• Taking an active part in the wider life of the College and making the most of opportunities• Refraining from behaving in a way that brings the College into disrepute, including when outside the College and online.• Treating the College buildings and surroundings with respect.
Engaged	<ul style="list-style-type: none">• Actively participating in learning, asking and answering like a scholar.• Being proactive in all aspects of learning.• Attempting all tasks to the best of their ability.• During lessons (including tutor time and assemblies) giving the speaker their full attention.• Refraining from behaving in a way that disrupts the learning of others.
Ready	<ul style="list-style-type: none">• Attending College regularly.• Attending all lessons punctually.• Bringing the required equipment and kit to lessons.• Completing all homework by the deadline set.
Kind	<ul style="list-style-type: none">• Showing respect to members of staff, each other and members of the community.• Reporting concerns regarding self or others.• Demonstrating good manners and community spirit.• Being polite at all times.
Safe	<ul style="list-style-type: none">• Behaving in an orderly and self-controlled way.• Reporting any concerns for the wellbeing of self or others.• Reporting any potential risks to a member of staff.• Accepting sanctions when given.• Adhering to the rules regarding movement around the College.

PRAISE POINTS

Students will be awarded Praise Points for demonstrating positive behaviours. These points link to our rewards system – as students accumulate Praise Points, we will recognise this in a number of ways, including assemblies, postcards home, badges and certificates. We also recognise effort and achievement through our Student of the Week and Student of the Month awards.



If students do not demonstrate these positive behaviours, they will be issued with a negative behaviour point. This may result in a sanction, as well as support to help the student understand what has gone wrong and how to avoid this in the future.

Within lessons, if a student is not engaged with the learning, staff use a 'Warn, Move, Remove' approach, in order that other students are able to learn without disruption. Again, staff will work with the student concerned to support their behaviour for learning.

For more information, please see our Behaviour Policy on the College website.

CLASS CHARTS

Class Charts is an app we use to inform parents/carers when their child receives a praise point, a behaviour point, or if they have been issued a detention. Class Charts enables you to monitor and track your child's behaviour (positive and negative) over time. Through the app you can also access your child(ren)'s timetable and homework. In September, we will provide you with a log in specific to your child(ren)'s account.



As well as using the app, you can access Class Charts through the following link: [Access student details \(classcharts.com\)](https://classcharts.com)

SAFEGUARDING

There is a fully trained Safeguarding team led by Mr Andrew Oates, overseen by one of the members of our Local Monitoring Committee. The College has a duty of care for all students, and there may be occasions when contact to Children's Social Care and other agencies is made to support students. The College will endeavour, whenever possible, to speak to you in order to work together to provide the support that your child needs. If you have any safeguarding concerns, please contact the Designated Safeguarding Lead, Mr Andrew Oates on 01326 572685 or by email: aoates@helston.tpacademytrust.org

TOILETS

We encourage students to use the toilet outside of lesson time (before school, break time, between lesson changeovers and at lunch). We try to discourage students from missing lesson time to use the toilet, especially at the start and end of the lessons.

However, we understand that very occasionally a student may need to go in an emergency. Students leaving a lesson to use the toilet will be asked to hand their phone to the teacher before leaving the classroom and will be given a lanyard with a pass to show they have been given permission. Students who regularly use lesson time to use the toilet will be monitored and parents/carers will be contacted if we have concerns.

WATER BOTTLES

We strongly advise that all students bring in a water bottle every day. We encourage them to ensure their bottles are full so that they can last at least two lessons, enabling them to top them up from the water fountains or at the canteen at break or lunch. Students should not be leaving class to refill their bottles.

TOP TIPS FOR HOME

Our top five tips for supporting your child at school are:

1. Ensure your child gets enough sleep. Older teenagers need a minimum of 9 hours of sleep so, if they need to get up at 7.00am, they must be asleep (not just in their rooms) by 10.00pm. To help with sleep, it is advised that students remove themselves from screens for 1 hour before bedtime. Younger students need more sleep so students in Year 7 should aim for 10 hours.
2. Start the day with a good breakfast. Please don't let your child go to the shop on the way to College to buy sweets, biscuits or energy drinks.
3. Getting your child to read regularly makes a huge difference to their success. They will have better comprehension, better vocabulary and greater knowledge if they read, even if just little and often. A good routine helps, e.g., stop watching TV/playing on Xbox/being on their phone at 8.30pm, get ready for bed, read for 30 minutes, go to sleep. It doesn't necessarily matter what they read as long as it is something that interests them and is age appropriate.
4. Be as supportive as you can be with homework, but do not do it for them. Praise their effort and help them to organise themselves by planning when to do homework and ensuring they have a quiet place to work. Like with bedtime and reading, a good routine really helps. Some students prefer to get homework done as soon as they get home; others like a break first and prefer to do it after tea.
5. Taking an interest in your child's schooling shows them that you care and promotes the message that education is important. However, talking to your son/daughter about school can sometimes be like getting blood out of a stone! Try asking them if they received any feedback from their teachers or to tell you three things that happened during the day. Have their timetables to hand so you know what lessons took place or what teachers they had. By being specific with your questions, conversations can sometimes open up.

IPADS - THE ADVANTAGE PROJECT

Students are loaned individual iPads to take home and bring into College each day. Lessons will be a mixture of working in books and on their iPads; how much depends on subject to subject. The power of having iPads is in fact being able to access some of the apps we are using across the school in all subjects. One of these apps is called **Showbie** and the icon looks like this:



Every class will have its own Showbie folder. Within these folders are the teaching resources used in each lesson and any work the students have completed. If students are working in their books, they will scan the work and upload it to their Showbie folder. Feedback from teachers will also be provided through Showbie. This means parents/carers can view their child's work via the Showbie app on their child's iPad.

Please can you ensure that:

- Your child looks after their iPad, keeping it safe, leaving it in its case at all times. Where there are instances of repeated or wilful damage the College will seek contributions towards repairs or replacements.
- Your child charges their iPad every night in preparation for the next day. iPads need to have at least 80% charge every morning. This will be regularly checked by Tutors.

Saving work

Please be aware that students should not try to save work locally to the iPad. Work must be saved in the cloud, e.g., on Showbie or One Drive.

Safeguarding

The iPads are protected with filtering and monitoring software.

The iPads automatically turn off at the following times:

9.00pm - Students in Years 7, 8 and 9

10.00pm - Students in Years 10 and 11

12pm (Midnight) - Students in Years 12 and 13

Styluses

iPad styluses will soon be available from our online college shop for just £5. Once in stock we will also provide them free of charge to students in receipt of free school meals.

COLLEGE EQUIPMENT

Please make sure your child comes to school fully equipped for the day.

It is important that all students turn up with their own equipment and stationery. A student missing equipment not only hinders them from completing the work, it can disrupt the lesson for others. We expect every student to have with them every day the following. Students in Years 7 to 9 also must have a reading book with them every day.

Students in receipt of Free School Meals will be provided with a pencil case full of all the essential items.

Every Lesson	Maths and Science	IT and Languages	PE	Food Technology
Black pen Pencil Eraser Sharpener Ruler Glue stick Yellow highlighter Green highlighter Green pen for marking corrections and improving work *Calculator **Fully charged iPad and charger	Protractor Compass	Headphones Dictionary (Spanish or French)	Games kit and suitable footwear for the activity; trainers or football boots	Ingredients or money as required. Large container for the dish being made. <u>Practical Subjects</u> Students with long hair will also need a hair band when doing practicals in Science and Technology.

*Not all calculators work the same way. We recommend one similar to the one for sale in our School shop be used in your Maths and Science lessons.

****iPad must be charged to at least 80% at the start of every day.**

EQUIPMENT SHOP

Below is the list of items available for students to buy from the “Equipment Shop” in the Library on North Site.

Please note: Calculators are only available to purchase through the online College shop and will be delivered by the Maths department or to a tutor. We do not have any calculators available in the Library shop.

Each item is available to buy from the Library **before school starts, AM Tutor or at lunchtime.**

All individual items and bundles are available for cash in the Library. Only bundles are available on Parent Pay and if ordered via Parent Pay there may be a delay in the equipment being provided due to processing time.

Writing Bundle - £0.30

Includes: Ballpoint pen black £0.05, Ballpoint pen green £0.05, Erasers small £0.05, HB Pencil £0.05, Pencil Sharpener £0.05, Ruler £0.10.

Accessory Bundle - £0.60

Includes: Glue Sticks £0.35, Highlighter green £0.15, Highlighter yellow £0.15.

Pencil case - £0.45

iPad Stylus – £5.00 - coming soon!

COLLEGE UNIFORM

Helston Community College has a Uniform Policy which was developed in consultation with parents/carers, students, staff and governors. The policy is designed to reflect the high standards that the College wishes to promote for its students. The policy is based in the belief that a College uniform gives a student a sense of pride in the College, and makes a student feel part of the community, as well as reflecting a positive appearance. When students wear the College uniform, they feel equal to their peers.

In line with our values, and in order to keep uniform affordable, most of the uniform is available from high street shops. The College stocks badges, ties, blazers and jumpers. Any parents/carers who wish to purchase these items should contact the College reception on 01326 572685 and ask to speak to Mrs K Macfarlane – this will enable a convenient time to be arranged to try on several blazers or jumpers to ensure a good fit.

We ask all parents/carers who send their children to our College for their support in ensuring that their children are correctly dressed when arriving at College so that they are ready for their daily schoolwork.

Parents/carers should ensure that their child has the correct uniform, and that it is clean and in good repair.

Uniform Consists of:
HCC navy blue school blazer with an embroidered College badge AND/OR HCC Navy blue v-neck jumper with an embroidered College badge
HCC clip-on tie.
Light blue shirt (white for Years 10 & 11).
Black trousers (these should fall freely from the knee and not cling to the lower leg. Jeans or cargo style are not permitted); OR a black tailored skirt (tube style skirts are not permitted); OR black tailored shorts (cargo or sport style are not permitted).
Black socks (no logos or markings) OR tights (no white sock are permitted)
Plain black shoes (not suede and if laced, with black laces). (No logos or markings).

PE Kit
HCC rugby shirt (robust material for contact sports); OR a HCC polo shirt.
Navy blue football socks.
Navy blue shorts; OR navy blue skirt; OR navy blue or black leggings.
Trainers and football/rugby boots.
Towel.
Swimming shorts or costume.
Optional Extras:
HCC navy blue hoody or plain crew neck navy blue sweatshirt. No labels or markings.
Navy blue or white base-layer.
Navy blue tracksuit bottoms. No labels or markings

A document with a visual of the required College Uniform can be found on our website

The College PE Kit can be ordered online from Whirlwind Sports: <https://www.whirlwindsports.com/schools/helston-community-college>. Once there, click on 'School Shop' on the navigation bar, then click 'Schools' on the left side, then select Helston Community College



School Uniform

Helston Community College ("HCC") garments can be purchased direct from the College.



**AND/
OR**



AND



HCC Navy blue school blazer
(with embroidered logo badge)

The HCC blazer can be worn instead of a HCC jumper or with a HCC jumper.

HCC Jumper
(with embroidered logo badge)

The HCC jumper can be worn instead of a HCC blazer or with a HCC blazer.

HCC Clip-on tie

All other garments below can be purchased from any retailer provided they are in line with the descriptions below.



Light blue shirt
(white for Years 10 & 11)



Black school trousers
(these should fall freely from the knee and not cling to the lower leg; jean or cargo style not permitted)



Black tailored skirt
(tube style skirts are not permitted)



Tailored shorts
(cargo or sport style not permitted)



Plain black shoes
(if laced must be black laces, no logos or markings)



PE Kit

The official kit supplier of Helston Community College ("HCC") is Whirlwind Sports.

For more information please visit <https://www.whirlwindsports.com/schools/helston-community-college>

All non-HCC garments can be purchased from any retailer provided they are in line with the descriptions below.

All students will require



HCC Outdoor Top
(Robust material for contact sports)

OR



HCC T-Shirt

+



Navy blue Socks



Navy blue shorts

OR



Navy blue 'skort'

OR



Navy blue or black leggings

Optional Items



HCC Zip Top



Navy blue or white baselayer



Navy blue tracksuit bottoms

Additional Requirements
Towel
Swimming shorts or costume

Recommended
Shin pads
Gum shield

Footwear

Trainers +



***Studs (moulded)**

OR



***Blades or boots with metal or metal tipped studs**

OR



***Plastic studs / screw in (screw in less than 13mm)**

**When using the 3G pitch students must wear any one of the above footwear described.*

JEWELLERY including PIERCINGS

Students are allowed one pair of stud earrings, non-hooped.

Students are allowed one nose stud, but not a nose ring.

No other jewellery is allowed and will be confiscated if seen until the end of the half term.

All jewellery must be removed for PE lessons or clubs.

Any new piercings must be arranged for early in the summer holidays to prevent students not being able to remove jewellery when required.

MAKE UP

Students are allowed to wear facial makeup but it must be subtle. Anyone wearing very bold makeup will be asked to remove it. Nail varnish is not allowed and false nails and false eyelashes are not permitted.

HAIR STYLES

Students are allowed hair styles that are reasonable. There should be no obvious unnaturally coloured hair dye, designs shaved into the hair, or closely shaved heads.

MOBILE PHONES

Phones and devices can offer a huge range of opportunities; however, we recognise that students need careful support to avoid distraction and potential risk from inappropriate use. Mobile phones can be brought to school at the student's own risk, but must not be seen, used or heard on site **in lessons or at social times**, unless authorised by a member of staff. Phones will be confiscated if they are seen, heard or used without permission. Confiscated phones are then stored securely and returned at the end of the day. If a student has a phone confiscated for a second time within a half term, then a parent/carers must come to the College to collect the phone or the phone will be kept until the end of the next day.

PARENTPAY

Please note that we are now a cashless school. ParentPay is an online payment service for parents/carers. It enables a secure system for paying for all College activities. You can pay for nearly everything, ranging from your child's music lessons and College trips, to afterschool clubs.

When using ParentPay for your child's College meals, it is important that your child has enough money in their ParentPay account to allow them to purchase their provisions. Pre-loading your account and keeping a regular eye on what your child is spending is vital. Please do not leave it until the account runs out, as there may be a slight delay in the system. This is very quick and easy to do online; it takes just seconds to view your details.

If you have any queries regarding ParentPay, or need your log-in details, you should contact the Accounts Office (01326 575028).

ONLINE COLLEGE SHOP

The online "College Shop" can be found on our website under the Parent tab, or via this link: [Helston Community College Shop \(parentpay.com\)](https://parentpay.com).

Parents/Students can purchase, art books, revision guides, curriculum books, course sundries, uniform, exam reviews etc. All items purchased through the "College Shop" are payable with a credit or debit card (not a ParentPay account).

HOMEWORK

We believe that homework is an important part of the academic life of a child and is proven to have a positive impact on progress in secondary schools. Establishing a positive study habit at home is vital in helping students towards their academic goals and success in the direction they choose. It is important that parents and carers support their children and the College in this regard. Homework tasks vary, and may take many different forms. These may be completed over a variety of different timescales. It is accepted that there will be peaks and troughs in the amount of work set, and that the student is expected to acquire the skills necessary to cope with the deadlines as they arise.

The purpose of homework is to encourage students to memorise and build the core knowledge required for each subject, and / or practise the skills they will need in order to be successful. Research shows that students have increased success in complex tasks (e.g., challenging exam questions, problem solving etc.) when they have a detailed knowledge of a subject's content and the skills required to apply this knowledge.

In Years 10 and 11, homework is an essential element of your child's journey towards GCSE and other examinations, and is a stepping-stone for success in Post 16 courses and/or training. Homework tasks are designed to support and embed the learning in a variety of ways. These can be broken down into four broad categories:

- To prepare for learning, e.g., read an article to introduce a topic before the lesson.
- To practise or reinforce what has been taught in a lesson, e.g., to do some questions similar to those done in class or to revise for a test.
- To use and apply knowledge or information that has been covered in a lesson, e.g., to write an essay where you apply what has been learned to a different or broader question.
- To demonstrate learning through coursework or extended projects that supplement the examinable components of courses (particularly in practical subjects).

Homework is set using Class Charts. Parents and carers are encouraged to download the Class Charts app so that they too can view the homework and keep an eye on what has been set and when it is due in. Students who fail to hand in their homework on time, without good reason, will be issued with a lunchtime detention.

Homework support is available through Homework Club, which runs Monday to Thursday in GC2 on North Site.

How much homework do students get?

Year 7, 8 and 9

- Daily reading (20 minutes)
- English, maths and science homework will be set weekly;
- Humanities and MFL homework are set fortnightly;

All other subjects set homework as appropriate.

Where possible homework may be linked to the Knowledge Organisers but teachers will set what they feel is most effective. Knowledge Organisers are accessible on the College website and there is more information on the next page within this guide.

Years 10 and 11

All examination subjects set weekly homework.

Years 12 and 13

All subjects set weekly homework and additional work for students' study periods.

DEDICATED IMPROVEMENT TIME (DIT)

In class, students will often be given 'DIT' – this is time in a lesson where students can improve their work following feedback from the teacher. DIT work should be completed in green pen in all subjects. Occasionally, DIT work may be set for homework. If completed on the ipads, students should complete it using green font.

KNOWLEDGE ORGANISERS

As parents/carers, you will know that the key to success for learners is aided through familiarising oneself with how to learn and to revise information so that it starts to form part of the long-term memory.

In order to help this process, we have produced 'Knowledge Organisers' that contain an overview of pre-learning material and information your child will study across the different subjects. These Knowledge Organisers are downloadable from the College website under the "Students" tab: [Helston Community College](https://www.helstoncommunitycollege.co.uk/).

The aim is that they will help parents/carers to understand what their child is learning in school and which topics you can help with at home. These Knowledge Organisers often contain a list of key vocabulary for each subject alongside simple definitions in order that students and parents/carers alike can familiarise themselves with the subject-specific language used in each class.

Staff may set homework related to information found within the Knowledge Organisers so these resources will be particularly useful to support home learning. They will also be useful when revising for assessments and end of year tests as the key information can be found in one place. An example of what a Knowledge Organiser looks like can be seen below.

Year 7

Earth Machine

The structure of the Earth

The Crust	Varies in thickness (5-10km) beneath the ocean. Made up of several large plates.
The Mantle	Widest layer (2900km thick). The heat and pressure means the rock is in a liquid state that is in a state of convection.
The Inner and outer Core	Hottest section (5000 degrees). Mostly made of iron and nickel and is 4x denser than the crust. Inner section is solid whereas outer layer is liquid.

Plate Tectonics

Plate tectonics is the theory that Earth's outer shell is divided into several plates that glide over the mantle, the rocky inner layer above the core. The plates act like a hard and rigid shell compared to Earth's mantle.

Natural Resource

Natural Resources: Something, such as a forest, a mineral deposit, or fresh water, that is found in nature and is necessary or useful to humans.

The Rock Cycle

The Earth's rocks are continually changing because of processes such as weathering, erosion and large earth movements. The rocks are gradually recycled over millions of years. This is called the rock cycle. For example, sedimentary rocks can be changed into metamorphic rocks.

Igneous, igneous rock: Formed from magma, either erupted from a volcano or cooled below ground in an intrusion.

Metamorphic rock: a rock which has re-crystallised due to heat and/or pressure.

Sedimentary rock: any rock made up of sediment grains.

Types of Plate Margins

Destructive Plate Margin

When the denser plate subducts beneath the other, friction causes it to **melt and become molten magma**. The magma forces its way up to the surface to form a volcano. This margin is also responsible for **devastating earthquakes**.

Constructive Plate Margin

Here two plates are **moving apart** causing new magma to reach the surface through the gap. Volcanoes formed along this crack cause a submarine mountain range such as those in the **Mid Atlantic Ridge**.

Conservative Plate Margin

A conservative plate boundary occurs where plates **slide past each other** in opposite directions, or in the same direction but at different speeds. This is responsible for earthquakes such as the ones happening along the San Andreas Fault, USA.

Causes of Earthquakes

Earthquakes are caused when two plates become **locked** causing **friction** to build up. From this **stress**, the **pressure** will eventually be released, triggering the plates to move into a new position. This movement causes energy in the form of **seismic waves**, to travel from the **focus** towards the **epicentre**. As a result, the crust vibrates triggering an earthquake.

The point directly above the focus, where the seismic waves reach first, is called the **EPICENTRE**.

SEISMIC WAVES (energy waves) travel out from the focus.

The point at which pressure is released is called the **FOCUS**.

Earthquake Management

PREDICTING

Methods include:

- Satellite surveying (tracks changes in the earth's surface)
- Laser reflector (surveys movement across fault lines)
- Radon gas sensor (radon gas is released when plates move so this finds that)
- Seismometer
- Water table level (water levels fluctuate before an earthquake).
- Scientists also use seismic records to predict when the next event will occur.

PROTECTION

You can't stop earthquakes, so earthquake-prone regions follow these three methods to reduce potential damage:

- Building earthquake-resistant buildings
- Raising public awareness
- Improving earthquake prediction

ASSESSMENTS

All year groups will have a minimum of 2 assessments, set throughout the academic year. In addition, some subjects may also ask students to complete smaller less formal end of topic tests as and when required.

3 weeks before an assessment window, parents/carers will be emailed with all the details of the assessments.

1. When each subject assessment is happening.
2. The topics the assessment will cover.
3. Revision resources to enable students to revise effectively at home.

2 weeks before the assessments start

- All homework will be revision.
- Students will be taught a variety of revision techniques during their Tutor period.

PROGRESS REPORTS

Following a set of assessments, parents/carers will receive a report with information about their child. For each subject, students will be awarded an Attitude to Learning score (1 to 4), where 4 = excellent; 1 = serious concern.

In Years 7, 8 and 9 students will be given their assessment score, alongside the average for the year group and the highest score achieved. For students in Year 10 and 11 teachers will give an indication of what GCSE grade that they are currently working at.

For our older students one set of reports will also include a comment from the teacher providing a little more detail of what is going well and what each student can do to improve further.

Following a set of reports, parents/carers will have the chance to attend a Parent and Teacher Consultation evening to discuss their child's progress in more detail.

Progress Reports will be made available to parents and carers via email. Print-outs will be produced for parents and carers who do not have internet access. If printed copies are required, please inform your child's PSA or contact the College Reception. An example of a short Progress Report is shown below:

Attendance*	Lates	Unauthorised Absences	Authorised Absences	Report date
98.3%	0	0	5	20 May 2025

Course	Current mark	ATL
Art: (Average Score = 52%, Best Score = 85%)	47%	4
Computer Science: (Average Score = 70%, Best Score = 96%)	74%	4
Physical Education: (Average Score = 58%, Best Score 100%)	89%	4
Drama: (Average Score = 61%, Best Score = 90%)	70%	4
English: (Average Score = 44%, Best Score = 94%)	41%	3
Geography: (Average Score = 66%, Best Score 96%)	65%	4
History: (Average Score = 62%, Best Score = 100%)	50%	3
Mathematics: (Average Score = 48%, Best Score = 100%)	84%	4
Music: (Average Score = 61%, Best Score = 85%)	67%	4
Religious Education: (Average Score = 39%, Best Score = 94%)	50%	4
Science: (Average Score = 51%, Best Score 98%)	58%	4
Spanish: (Average Score = 60%, Best Score 100%)	62%	3
Design and Technology: (Average Score = 64%, Best Score 95%)	70%	4

PARENT AND TEACHER CONSULTATION EVENINGS

Parent-teacher consultation evenings allow parents/carers to meet with their child's teachers to find out how they are progressing in each of their subjects. The evenings run from 16:00 - 19:00 hrs. The College uses the online platform, School Cloud to enable parents/carers to book the consultation meetings. These meetings take place in person, on site at the College. Instructions regarding how to access the School Cloud booking platform will accompany the invites throughout the academic year.





Year 7	
Assessment 1	Start 19 January 2026
Progress Report 1	13 February 2026
Parent/Teacher Consultations	25 February 2026
Assessment 2	Start 8 June 2026
Progress Report 2	3 July 2026
Year 8	
Assessment 1	Start 2 February 2026
Progress Report 1	6 March 2026
Parent/Teacher Consultations	12 March 2026
Assessment 2	Start 22 June 2026
Progress Report 2	17 July 2026
Year 9	
Assessment 1	Start 3 November 2025
Progress Report 1	28 November 2025
Parent/Teacher Consultations	11 December 2025
Assessment 2	Start 8 June 2026
Progress Report 2	3 July 2026
Year 10	
Assessment 1	Start 6 January 2026
Progress Report 1	6 February 2026
Parent/Teacher Consultations	30 April 2026
Assessment 2 (Mock exams)	15 June 2026
Progress Report 2	17 July 2026
Year 11	
Progress Report 1	5 September 2025
Assessment 1 (Mock Exams)	Start 12 November 2025
Parent/Teacher Consultation	18 September 2025
Progress Report 2 + Mock Results	6 January 2026
Parent/Teacher Consultation	14 January 2026
Assessment 2 (Mock Exams)	2 February 2026
Progress Report 3	27 March 2026
Year 12	
Parent/Teacher Consultation	14 October 2025
Assessments (Checkpoint 1)	Start 19 November 2025
Progress Report 1	6 January 2026
Assessments (Checkpoint 2)	Start 9 February 2026
Progress Report 2	25 March 2026
Parent/Teacher Consultation	31 March 2026
Assessments (Mock Exams)	15 June 2026
Progress Report 3	17 July 2026
Year 13	
Progress Report 1	5 September 2025
Parent/Teacher Consultation	14 October 2025
Assessments (Checkpoint 1)	Start 19 November 2025
Progress Report 2	6 January 2026
Assessments (Mock Exams)	Start 9 February 2026
Progress Report 3	25 March 2026
Parent/Teacher Consultations	31 March 2026

ADMISSIONS

Once a parent/carer has been advised that there is a place for their child at the school an Enrolment Form is sent out to the parent/carer for completion. Please see our College website, Admissions page: [Admissions - Enrolment Form](#). By signing the Enrolment Form, parents/carers and students are confirming their commitment to the Home-School Agreement.

SCHOOL MEALS

School meals are cooked on site. The most up-to-date menus and meal deals can be found on the school website.

STREATERIES		LUNCH MENU		TRADITIONAL	
WEEK 3 05/05/25, 26/05/25, 16/06/25, 07/07/25, 28/07/25, 18/08/25, 08/09/25, 29/09/25, 20/10/25		 MON	 TUE	 WED	 THU
MAINS		Pork Sausages with Red Onion	Minced Beef & Onion Pie	Lemon Garlic Chicken Bake with Sage & Onion Crumb	BBQ Pulled Pork Bap with Coleslaw
SIDES		Sticky Veggie Bangers	Lentil & Onion Pie	Cauliflower Cheese with Gravy	Cheesy Garlic Mushroom & Leek Mac & Cheese
Crushed New Potatoes Peas		Mashed Potatoes Green Cabbage	Skin on Garlic Roasties Roasted Summer Vegetables	Coleslaw Firecracker Rice	Choose from: Battered Fish Sausage or Veg Sausage (battered or plain) Margherita Pizza Chicken Nuggets Chips Minty Peas, Baked Beans, Gravy or Curry Sauce
- ITALIAN TOMATO PASTA DAILY -		- PASTA & NOODLE POTS -		- ITALIAN TOMATO PASTA DAILY -	
BEST EVER BOLOGNESE (PASTA)		CHINESE CHICKEN CURRY (NOODLE)		CLASSIC MEATBALL MARINARA (PASTA)	
SWEET & SOUR VEG (NOODLE)		PROTEIN SPICY PORK & GARLIC RAGU (PASTA)			
DELIKITCHEN HOT GRAB & GO		CHICKEN BIRYANI BURRITO	MAC CHEESE PIZZA SLICE	CHIMICHURRI BUTTERMILK CRUNCH WINGS	GARLIC & HERB CHICKEN WRAP
BIG BOWL SALAD		RANCH & EGG COBB SALAD	RANCH & EGG COBB SALAD	MEXICAN TORTILLA CRUNCH BOWL	MEXICAN TORTILLA CRUNCH BOWL
DESSERTS		Aspens Cookies	Palmier Biscuit	Chocolate Popcorn Bars	Cinnamon Apple Strudel
Daily Meal Deals Regular Chef's Specials		DAILY - JACKET POTATOES - BEANS - CHEESE - TUNA MAYO OR SIMPLY PLAIN		Freshly Made from Scratch DAILY!	
				Fresh Cut Fruit & Yogurt Pots Available Daily	
				HANDCRAFTED DELI SANDWICHES, BAGUETTES, WRAPS, SALADS & MORE!	

We have a cashless catering system where each student has their own account. Money can be loaded on to the account via the ParentPay app on the internet.

To pay for food, your child's thumb is scanned. The system uses reference points on their thumb and does not take a full finger print. A four-digit pin number is an alternative to the thumb scan. The canteens provide a variety of meals including a vegetarian option every day.

A variety of drinks including fruit juice and milkshakes are available to purchase. Bottled fruit flavour drinks contain "one of your 5 a day". Water is available to drink if you prefer, but students are encouraged to bring a reusable water bottle.

Students who are entitled to Free School Meals will have £2.75 loaded daily on their cashless account automatically. Any unused balance is NOT carried forward - it resets daily. Students will use their thumb scan or PIN to pay for food like all the other students. An application form for FSM is via the following link: www.cornwall.gov.uk/schoolmeals.

Currently, there are a variety of meal deals that cost £2.75. A variety of hot and cold snacks are also available at break and lunchtime including sandwiches, baguettes, salad, assorted tray bakes, healthy snacks and more!

Please note that energy drinks and fizzy drinks are NOT allowed in school.

It is the parents'/carers' responsibility to ensure the ParentPay account has adequate funds daily. If an account has insufficient funds and is over £2.75 in debt, students will be offered a sandwich only as their meal and a fruit option.

SPECIAL EDUCATIONAL NEEDS AND DIFFICULTIES

The College provides students with the support that they need to access the curriculum and make progress. When a student is not making the progress expected, they will be supported, in the first instance, by the class teachers. If this support does not help the student catch up, further support or intervention will be explored.

If a child is receiving additional support in Year 6, the primary school will liaise with the College to ensure that individual needs are understood and, where necessary, support is put in place for the start of Year 7.

If you wish to find out more, you will find the SEND College Offer, SEND Policy and the SEND Information Report on our website. These are reviewed/updated annually and outlines the support that is available for students at the College in more detail. Alternatively, please contact our SENDCO (Ms Caroline Bloor) via email: cbloor@helston.tpacademytrust.org.

SOCIAL AND EMOTIONAL DIFFICULTIES

The College takes great pride in the quality of care and support provided in the belief that it underpins happiness, fulfilment and academic achievement. The pastoral team work with students to ensure that a wide range of needs are met as and when they arise, to enable students to be safe, secure and happy.

Every student has a Form Tutor, a PSA and a Head of Year to support them. Their Form Tutor or PSA should be their first point of contact.

In addition, there are a Healthcare Champion, a Safeguarding Team and an Attendance Team to support as required. We also work with a wide range of agencies from outside the College who offer more specialised support.

MILITARY FAMILIES AND STUDENT SUPPORT

If you are a member of the Armed Forces or have been so within the last six years, we can offer additional support to you and your child. This is to support families with the deployment cycle and will ensure students have someone to talk to in the College. We have a designated member of staff for families to communicate with (Mr Peter Carpenter) and a member of staff (Ms Felicity Groseley) who acts as our military youth worker, who can support all Armed Forces families. Ms Toria Gilsenan is also employed via an Armed Forces grant to support students pastorally as well as providing extra tuition in English and maths for targeted students.

We hold regular meetings, where a member of the Military Family Support team is present. We will ensure that any external support is communicated with you on a regular basis.

Our designated member of staff is Mr Peter Carpenter.

Email: pcarpenter@helston.tpacademytrust.org. If you have any questions about our military family support, please feel free to contact us.

ENRICHMENT ACTIVITIES (sometimes called 'Extra-curricular Clubs')

A range of extra-curricular and enrichment activities go on throughout the year at the College. There is something for everyone and we encourage students to try at least one of the clubs running at lunch or after school.

Students are invited to join these activities once term has started. The students are given information about when, where and who will run the club through their tutor groups and assemblies. A programme of all the activities on offer each term is also shared and is available via the website (see example below).

Enrichment Timetable Summer 2025			
The Library is open every day after school until 3.30pm			
Chess Club will run at lunchtime for all years - Room/Days TBC			
To sign-up to a club, students simply register their interest with the teacher leading it.			
MONDAY			
Activity	Year/KS	Time	Venue
Lego Club	Y7-9	1.00 - 1.35pm	Co1
Chill Club	Y7-8	1.00 - 1.35pm	B9
Key Stage 3 Choir	Y7-Y9	1.00 - 1.35pm	M1
KS3 Board Games Club	KS3	1.00 - 1.35pm	A24 or A27
Exercise to Music	Y7 - 11		
Muga Football	Y10	1.00 - 1.35pm	Muga
Boys Cricket	Y7-10	3.15 - 4.30pm	Check w/PE
Exercise to Music	Y7-11	3.15 - 4.30pm	Check w/Ms Wildor
Sports Science Intervention	Y10-11	3.15 - 4.30pm	
Rounders	Y7-10	3.15 - 4.30pm	Check w/PE
Rock School	All Years	3.15 - 4.30pm	M2
Duke of Edinburgh	Bronze Y9	3.15 - 4.30pm	SS Hall
TUESDAY			
Activity	Year/KS	Time	Venue
LGBT+	All Years	1.00 - 1.35pm	Lab12
Guitar Ensemble	All Years	1.00 - 1.35pm	M1
Muga Football	Y11	1.00 - 1.35pm	Muga
KS3 Board Games Club	KS3	1.00 - 1.35pm	A24 or A27
Girls Cricket	Y7-10	3.15 - 4.30pm	Check w/PE
Multi-Sports Belonging Club (Invite Only)	Y7-9	3.15 - 4.30pm	Check w/PE
Duke of Edinburgh	Silver Y10	3.15 - 4.30pm	SS Hall
CANSAT Club	Post16	3.15 - 4.30pm	Lab4
AstroPi Club	All Years	3.15 - 4.30pm	Lab4
Podcasting Club (After half term)	All Years	3.15 - 4.30pm	A28
Fitness Club	Y10-11	3.15 - 4.30pm	Fitness Suite
All Yr10 & 11 GCSE Art classes	Y10 & Y11	3.25 - 4.30pm	B10
WEDNESDAY			
Activity	Year/KS	Time	Venue
Jazz Improvisation	All Years	1.00 - 1.35pm	M2
History Film Club	All Years	1.00 - 1.35pm	A22
Muga Football	Y9	1.00 - 1.35pm	Muga
Chill Club	Y7-8	1.00 - 1.35pm	B9
KS3 Board Games Club	KS3	1.00 - 1.35pm	A24 or A27
Homework Club	All Years	1.00 - 1.35pm	A1
Athletics Club	Y7-10	3.15 - 4.30pm	Check w/PE Staff
Sports Science Intervention	KS4 & 5	3.15 - 4.30pm	Check w/Miss Treloar
All Yr10 & 11 GCSE Art classes	Y10 & Y11	3.15 - 4.30pm	B10
Concert Band	All Years	3.15 - 4.30pm	M1

THURSDAY			
Activity	Year/KS	Time	Venue
Muga Football	Y10	1.00 - 1.35pm	Muga
History Club	Y7-9	1.10 - 1.35pm	A23
Chill Club	Y7-8	1.00 - 1.35pm	B9
Coding & Cyber Centurions	Y7-9	1.00 - 1.35pm	CO2
Senior Choir	Yr10-P16	1.00 - 1.35pm	M1
KS3 Board Games Club	KS3	1.00 - 1.35pm	A24 or A27
KS4 Science Support	KS4	3.15 - 4.30pm	Lab 2 & 3
Jazz Orchestra	Invitation Only	3.15 - 4.30pm	M1
All Yr10 & 11 GCSE Art classes	Y10 & Y11	3.25 - 4.30pm	B10
Rounders	Y7-10	3.15 - 4.30pm	Check w/PE Staff
Cricket Fixtures	Y7-10	3.15 - 4.30pm	Check w/PE Staff
Yr9 Music Tech	Yr9	3.30 - 4.30pm	M4
FRIDAY			
Activity	Year/Key Stage	Time	Venue
Muga Football	Y11	1.00 - 1.35pm	Muga
Sax Ensemble	All Years	1.00 - 1.35pm	M2
KS3 Board Games Club	KS3	1.00 - 1.35pm	A24 or A27
Running Club	Y7-11	3.15 - 4.30pm	Check w/Mrs Weir

SPORTS CLUBS AND FIXTURES

We offer an extensive sports programme at the College. A timetable for all sports clubs is issued for Tutors to share with the students. There are three timetables produced, one each term for the physical activities on offer. Afterschool clubs start at 3.15pm and finish at 4.30pm.

League fixtures are played regularly, usually on a Thursday after school, comprising of both home and away games. Fixture lists are produced at the start of each term with venues, dates and times for league matches. These are shared with parents/carers and listed on our website.

During the year, there are many other competitions for a variety of physical activities that we enter - students and parents/carers will be informed of times and dates.

For any sports clubs and fixtures queries, please contact Miss K Treloar: ktreloar@helston.tpacademytrust.org



INSTRUMENTAL AND VOCAL TUITION

Instrumental tuition and vocal tuition are open to all. This is hugely popular and can be arranged through the Music Department. Please contact Mr C King to discuss any queries that you may have: email:

cking@helston.tpacademytrust.org. There is the opportunity for free trial lessons for Free School Meal students.

STUDENT LEADERSHIP (Please note this is currently under review)

We have a number of amazing student leaders in the College and would encourage all students to consider applying for one of these roles to help develop their leadership skills, confidence and independence. Below is a summary of the roles available. For more information, please contact your child's relevant Head of Year.

Anti-Bullying Ambassadors	Help to further embed a culture of kindness and respect at Helston Community College, by joining our Anti-Bullying Team. Open to all students in all year groups.
Year Group Student Leaders	Have a say in the way we improve the College; help fundraise for local and national charities and have fun taking part in whole school events. Open to all students in all year groups.
Prefects	Develop leadership skills, make a meaningful impact, and even leave a lasting legacy. Prefects will have a vital role in supporting the smooth running of the school, acting as a role model to younger students, and contributing positively to our school culture. Available to Year 11 only.
Career Ambassadors	Help support the College's drive for careers education, meet new employers and take part in external careers events. Open to all students in all years.
Transition Mentors	Support students in Year 6 with their journey to Helston Community College. Open to Year 7 Year Student Leaders.
Vice President and President of College	Become a future leader by taking on the management of year group student leads as well as leading various aspects of Post 16. Open to 6 th Form students only.

TIMETABLES

- Timetables work on a **two-week rota**. For example, your child will not have the same lessons at the same time every Monday, but every *other* Monday.
- They will have four 70-minute lessons per day, plus Tutor Time at the start of the day and a Literacy/Numeracy slot after lunch.
- A sample of a timetable is shown below. This is NOT your child's actual timetable for September.
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	Tutor (08:45-09:05)	Pd1 (09:10-10:20)	Pd2 (10:35-11:45)	Pd3 (11:50-13:00)	Tutor (13:40-14:00)	Pd4 (14:05-15:15)
Monday A	Year 7: 7A FO2 Ms C Morgado	English: Year 7: 7E.A EN2 Mrs M Ross-Macdonald	Geography: Year 7: 7G.A A9 Mr B Thomas	Music: Year 7: 7Mu.A M1 Mr S Parker	Year 7: 7A FO2 Ms C Morgado	Spanish: Year 7: 7Sp.I MFL1 Mrs S Barnes
Tuesday A	Year 7: 7A EN1 Mr D Gillman	Drama: Year 7: 7Dr.A A29 Mrs K Crawshaw	English: Year 7: 7E.A EN7 Mrs S Wilton	Geography: Year 7: 7G.A A9 Miss E Alija , Mr B Thomas	Year 7: 7A FO2 Mr W Gilbert	History: Year 7: 7H.A A23 Ms E Creaser
Wednesday A	Year 7: 7A FO2 Ms C Morgado	Core PE: Year 7: 7Pe.k SH3 Mr T Richardson	Spanish: Year 7: 7Sp.I MFL1 Mrs S Barnes	Maths: Year 7: 7M.I MA3 Mr P Eastman	Year 7: 7A FO2 Ms C Morgado	Technology: Year 7: 7TyAB1 FO2 Mr O Jones
Thursday A	Year 7: 7A FO2 Ms C Morgado	Science: Year 7: 7Sc.I SC5 Mr M Bannon	English: Year 7: 7E.A EN7 Mrs S Wilton	Maths: Year 7: 7M.I MA4 Miss E Alija , Dr R Godwin	Year 7: 7A FO2 Ms C Morgado	History: Year 7: 7H.A A23 Ms E Creaser
Friday A	Year 7: 7A FO2 Ms C Morgado	Art: Year 7: 7A.A B8 Mr B Ellis	Computing: Year 7: 7Cp.A CO2 Mr N Burke	Core PE: Year 7: 7Pe.k SH3 Mr T Richardson	Year 7: 7A FO2 Ms C Morgado	Spanish: Year 7: 7Sp.I MFL1 Mrs S Barnes

	Tutor (08:45-09:05)	Pd1 (09:10-10:20)	Pd2 (10:35-11:45)	Pd3 (11:50-13:00)	Tutor (13:40-14:00)	Pd4 (14:05-15:15)
Monday B	Year 7: 7A FO2 Ms C Morgado	RE: Year 7: 7Re.A A23 Ms E Creaser	English: Year 7: 7E.A EN2 Mrs M Ross-Macdonald	Geography: Year 7: 7G.A A9 Mr B Thomas	Year 7: 7A FO2 Ms C Morgado	Science: Year 7: 7Sc.I SC5 Mr M Bannon
Tuesday B	Year 7: 7A EN1 Mr D Gillman	Computing: Year 7: 7Cp.A CO2 Mr N Burke	History: Year 7: 7H.A A23 Ms E Creaser	Music: Year 7: 7Mu.A M1 Mr S Parker	Year 7: 7A FO2 Mr W Gilbert	Maths: Year 7: 7M.I MA3 Mr P Eastman
Wednesday B	Year 7: 7A FO2 Ms C Morgado	Core PE: Year 7: 7Pe.k SH3 Mr T Richardson	Technology: Year 7: 7TyAB1 FO2 Mr O Jones	Science: Year 7: 7Sc.I SC5 Mr M Bannon	Year 7: 7A FO2 Ms C Morgado	Maths: Year 7: 7M.I MA3 Mr P Eastman
Thursday B	Year 7: 7A FO2 Ms C Morgado	Maths: Year 7: 7M.I MA4 Dr R Godwin	Science: Year 7: 7Sc.I SC11 Mrs T Armstrong	RE: Year 7: 7Re.A A7 Miss A Curnow Care	Year 7: 7A FO2 Ms C Morgado	English: Year 7: 7E.A EN7 Mrs S Wilton
Friday B	Year 7: 7A FO2 Ms C Morgado	PSHE: Year 7: 7Se.A EN5 Mrs V Pryor	Science: Year 7: 7Sc.I SC11 Mrs T Armstrong	Core PE: Year 7: 7Pe.k SH3 Mr T Richardson	Year 7: 7A FO2 Ms C Morgado	Art: Year 7: 7A.A B10 Mr G Bloom

TRANSPORT TO AND FROM COLLEGE

It is the parents/carers responsibility to make arrangements for their child to attend school. It is important that all students attend on all school days and on time.

If travelling to school on a bus, students are expected to be respectful, listen to the driver, be seated and act in an appropriate manner as they are representing the College. The College will not tolerate bad behaviour and will address any concerns raised.

Parents/carers can apply for travel assistance via the Local Authority please visit [Home to School Travel Assistance - Cornwall Council](#) for further information. You can complete their "Contact Form" at the bottom of the website page or email them via studenttravel@cornwall.gov.uk.

Please be aware that all students with a bus pass can only travel on the bus detailed on the pass. The bus pass does not allow your child to travel on other routes.

If your child has obtained a bus pass and they lose it, they should telephone Student Travel on 0300 1234 222 to order a new one. The current (June 2024) cost of a replacement for Years 7-11 is £5 and £10 for Post 16.

If your child needs a temporary bus pass, please ask them to visit our North Site Reception. Temporary bus passes can only be issued for a short period whilst a replacement bus pass is being obtained or when there is a delay in the process of an application for travel assistance

Generally, if a bus breaks down, the bus company contacts the College to inform of us the circumstances, however, this may not be the case if it is a public bus.

If the College is informed that the bus is not running for whatever reason we will try and get a message to the parents/carers.

If the student is in College and the bus company notifies the College that it is not completing a route, we will contact parents/carers of the students named on the bus list which is provided to us by the bus company.

WHAT TO DO IF.....

If you change your home address/email or telephone numbers

Please provide our North Site Reception with any details straight away. This can be in writing or by emailing enquiries@helston.tpacademytrust.org.

If your child feels unwell in College

If your child feels unwell in College, they should go to see a Healthcare Champion at break or lunchtime. If they feel too unwell to remain in their lesson, they should speak to a member of staff, who will arrange for a Healthcare Champion to see them as soon as possible.

If your child is late to College

If your child is late to College, they must sign in immediately at the Attendance Office on North Site or at South Site Reception if their lesson is on South Site. Where a valid reason (such as a medical appointment) is not provided, a lunchtime detention will be issued for the same day.

LOST PROPERTY

We recommend all students have name labels in their clothing and that items of significant personal or financial value are not brought into school. However, if your child does lose something then all lost property can be found in Reception. Students can go to Reception at break or lunchtime to look through the items which are there. Any items not claimed after six weeks, will be stored for school use or donated to charity. In addition, at certain times of the year parents and carers will be invited to the College to purchase second hand uniform for a small donation to our School Charity.