



10 June 2022

FAO Year 6

Dear Parents/Carers

Welcome to Helston Community College

We are delighted to be welcoming your child to the College in September 2022 and are looking forward to working in partnership with you to ensure that they have a happy and successful time at Helston. The aim of this letter is to outline everything you need to know at this stage of transition.

Transition Website

A reminder to please keep an eye on our transition website, where all information is uploaded. You can access the website via the following link: <https://transition.helston.cornwall.sch.uk/>.

Primary Visits Update

We have now concluded our visits to feeder primary schools.

Mr J Dudley (Year 7 Lead) is currently contacting the Year 6 teachers at the schools we were unable to visit for a handover. This includes EHE, Garras, Constantine, Germoe, Boskenwyn, Penryn, King Charles, Leedstown, Manaccan, Marazion, Pencoys, Stithians and Trevithick Learning Academy.

Mr J Dudley will also be telephoning the parents of students who are the only child transferring from their primary school to ensure they and their parents/carers feel supported and have all the information they require.

Enrolment Forms

We still have a few outstanding Enrolment Forms. An electronic version of the Enrolment Form is available on our transition website, under the 'Forms' tab. Electronic copies should be saved and emailed as an attachment to acann@helston.cornwall.sch.uk. Printed copies should be posted to the following address:

FAO: Ms A Cann
South Site Secretary
Helston Community College
Church Hill
Helston
TR13 8RN

It is vital we receive these before the transition days to ensure we have up to date emergency contact and medical details before the students are on site.



Induction Days

A reminder of the upcoming transition events:

Event	Location	Date	Time
Transition Event (Invite Only)	South Site Campus	Monday 27 June	8.30am – 3.00pm
Induction Day 1 (All Year 6 students)	South Site Campus	Tuesday 28 June	8.30am – 3.00pm
Induction Day 2 (All Year 6 students)	South Site Campus	Wednesday 29 June	8.30am – 3.00pm
Summer School (Invite Only)	Unfortunately funding has not been secured this year, so the invite only Summer School will not take place.		

In the coming days, invitations to the invite only transition event on Monday 27 June will be delivered to primary schools for distribution. This event is primarily for students with additional needs or for those who the Year 6 teachers have identified as benefitting from additional transition.

For all events, students should be dropped off and picked up from South Site Reception. Those who wish to walk home can do so, as long as they present a signed note from their parent/carer each day.

Students should wear their primary school uniform to all events. They do not require a PE kit. Students only need to bring a bottle of water.

If your child is required to take medication during these events, please make arrangements with our Health Care Champion, Ms H Shannon (hshannon@helston.cornwall.sch.uk | 01326 572685).

Our South Site Canteen will be open to Year 6 students for all transition events during break and lunch. Students should simply bring £2.40 cash each day to be paid to the canteen upon ordering their food. Those in receipt of Free School Meals will not be charged. Alternatively, students can bring a packed lunch.

The canteen menu for the transition events is as follows:

Monday 27 June

Steak pasty
Cheese and onion pasty
A selection of jacket potatoes, sandwiches and pasta pots

Tuesday 28 June

Chinese chicken with rice
Halloumi with cous cous and sweet chilli
A selection of jacket potatoes, sandwiches and pasta pots

Wednesday 29 June

Macaroni cheese with garlic bread
Tomato and basil pasta with garlic bread
A selection of jacket potatoes, sandwiches and pasta pots

A selection of desserts, snacks and drinks are also available and are included in the meal deal price.

Meal Deal £2.40
Main Meal Only £2.10

The transition events are designed to reassure students who may be feeling anxious about transferring to the College. These events are very relaxed, with team building activities and subject taster sessions.



Parents Evenings

All new intake parents/carers are invited to attend one of the New Parents' Information Evenings.

Event	Location	Date	Time
New Parents' Information Evening	North Site Campus, Main Hall	Tuesday 28 June	6pm – 7pm
New Parents' Information Evening	North Site Campus, Main Hall	Wednesday 29 June	6pm – 7pm

We recommend that students who have surnames beginning with the letters A-M attend the evening on Tuesday 28 June, and those N-Z attend on Wednesday 29 June, but parents can of course attend a different evening if other commitments require them to do so.

The evening will consist of a presentation from the Deputy Head and Interim Headteacher, Ms P Martin, the Director Key Stage 3, Mr T Richardson, the Assistant Headteacher/School SENCO, Mr E McFadden, and Year 7 Lead, Mr J Dudley, who will introduce the aims and ethos of the College.

Video introductions from the Year 7 Tutors will be uploaded to the transition website for you to view after the event.

Tutor Groups

We are currently still in the process of forming tutor groups. As such, these will be announced to students on the transition days.

Uniform and PE Kit Orders

If you are yet to make a uniform order, please go to the transition website 'Order Uniform' tab. Here you will find documents which include all the details and links you need to order blazers, badges and ties.

The College also offers a range of preloved uniform for parents to browse.

The PE Department are currently in discussions to secure a contract with a new provider for PE Kit. The Accounts Department have asked AGAME to refund any kit previously ordered. An update will be published on our platforms detailing how to order kit, once the provider has been secured. Apologies for any inconvenience caused.

Orders can be collected from our North Site Reception from Tuesday 12 July until Friday 15 July 2022, between the hours of 8.00am and 4.00pm. Please check the school website or Facebook for updates on deliveries.

Please direct any uniform queries to Mrs Macfarlane (uniform@helston.cornwall.sch.uk | 01326 572685) who will be able to assist you.

Transport

If you live outside of the catchment area for the College and are yet to apply for a bus pass, or have any questions about bus routes and timings, please contact the Cornwall Council School Transport Team direct. The full list of bus services to the College can be found on the transition website under the 'Forms' tab.



When will my child start?

The first day of term for Year 7 is Wednesday 07 September 2022. Upon arrival at 8.30am, students should go to South Site Reception where they will be greeted and registered by staff.

What should my child bring on their first day in September 2022?

On your child's first day they will need to bring a reading book and a pencil case containing a pen, pencil, rubber and ruler. Your child will be provided with exercise books, a Knowledge Organiser [Homework] Booklet and a plastic folder to keep their work in. On their first day they will also be given their timetable and school computer logon. They do **NOT** need to bring their PE kit on the first day.

The canteen will be open as normal or students can bring a packed lunch. Those wishing to purchase a hot dinner, who are not in receipt of Free School Meals, should bring £2.40 cash. Canteen and Parent Pay accounts will be set up for in late September/early October 2022 – further information about this will follow closer to the time. All students should bring a water bottle.

Attendance

In September, should your child be required to attend a medical appointment or be unwell, absence should be reported to our Attendance Manager, Mrs A Weir, (absence@helston.cornwall.sch.uk).

For extended periods of absence, an Absence Request Form must be completed [you can obtain these from Reception] and approved by our Headteacher.

Are there any after-school clubs my child can attend?

Each term an Enrichment Timetable is published on all our platforms and displayed around the site. We are able to offer a range of clubs and activities which run between 3.15pm and 4.30pm during the working week.

I have just made a late application. Who should I contact?

Late applications should be made through Cornwall Council School Admissions. You can access the online application form here: <https://www.cornwall.gov.uk/education-and-learning/schools-and-colleges/school-admissions/>

schooladmissions@cornwall.gov.uk / 0300 1234 101

School Admissions
3 West
County Hall
Treyew Road
Truro
TR1 3AY

Once your application has been approved, an Enrolment Form will need to be completed and returned to the College for processing.



**Southerly Point
Co-operative
Multi-Academy Trust**

Headteacher: Mr W N Jenkins
Tel: 01326 572685
Fax: 01326 572183
Church Hill, Helston, Cornwall. TR13 8NR
Email: enquiries@helston.cornwall.sch.uk
www.helston.cornwall.sch.uk

Key Contacts

A reminder of the key contacts for Year 7.

South Site Secretary	Ms A Cann	acann@helston.cornwall.sch.uk
Health Care Champion	Ms H Shannon	hshannon@helston.cornwall.sch.uk
Pastoral Support	Ms J Marsh	jmarsh@helston.cornwall.sch.uk
Uniform Orders	Ms K Macfarlane	uniform@helston.cornwall.sch.uk
Accounts	Ms J Lynes	jlynes@helston.cornwall.sch.uk
Director Key Stage 3	Mr T Richardson	trichardson@helston.cornwall.sch.uk
Assistant Head and SENCO	Mr E McFadden	emcfadden@helston.cornwall.sch.uk

If you have any questions, please do not hesitate to contact us (transition@helston.cornwall.sch.uk | 01326 572685).

We are really looking forward to welcoming your child to the College.

Yours sincerely

Mr T Richardson
Director KS3

Mr J Dudley
Year 7 Lead