



12<sup>th</sup> July 2019

Headteacher: Mr W N Jenkins  
Tel: 01326 572685  
Fax: 01326 572183  
Church Hill, Helston, Cornwall. TR13 8NR  
Email: [enquiries@helston.cornwall.sch.uk](mailto:enquiries@helston.cornwall.sch.uk)  
[www.helston.cornwall.sch.uk](http://www.helston.cornwall.sch.uk)

Dear Student and Parents/Carers

I am writing to wish that you and your family have a lovely rest this summer. Along with this letter, I have enclosed some feedback from the subjects. There should be an end of year grade and some comments from teachers giving suggestions for studies that should be undertaken this summer. If students are planning on attending university and know which course they want to follow, could also use their time to start writing their personal statement. Anyone with university admission tests should also use this time to study for these.

I would also like to make you aware of our decision to change the structure of our tutorial programme. We are moving over to vertical tutor groups, where year 12 and 13 students will be mixed together. This may mean a different tutor for next year. All students who attended tutor time on Tuesday 9<sup>th</sup> July, would have been told who their tutor for next year is, but if you have any questions or concerns about this, please do not hesitate to get in touch.

I would like to take this opportunity to remind you about the attendance procedure for next year. We would like parents/carers to let us know about absences by emailing us at [P16absence@helston.cornwall.sch.uk](mailto:P16absence@helston.cornwall.sch.uk). We will also have a direct telephone line for Post 16 absence which we will let you know in September. Student attendance should be at 95% and anything under 90% is a cause for concern. We will continue to monitor attendance on a daily basis and send emails for any unexplained lesson absence.

Students return to College on Monday 9<sup>th</sup> September, and should meet by 8.40am in the Post 16 centre. If students have a work experience log book or a reference from their work experience placement, please encourage them to bring this in for the first day.

I want to thank the students for all their hard work this year and the parents/carers for their continued support. Hopefully, if we're all working together, we can help the students achieve their potential and follow their dreams.

Best wishes

**Mr M Porter**  
Head of Progress – Post 16