



Southerly Point
Co-operative
Multi-Academy Trust

Helston Community College
Local Governing Body meeting
17th October 2019 at 4.30pm
In En5, HCC

<p><u>ATTENDING</u> : Chris Webb, Wayne Jenkins, Barry Drew, , Rod van der Lem, Chris Leathley, David Hearne, Patrick Foster, Martin Higgs, Graham Vallender</p> <p><u>NOT ATTENDING</u>: David Miller</p> <p>In Attendance: Sarah Bayes (Clerk), Dave Lewis, Paula Martin</p>		
<p>2. <u>APOLOGIES</u> :</p> <p>There were no apologies</p>		
		<u>ACTION</u>
3.	<u>ELECTION OF CHAIR/VICE CHAIR</u>	
3.1	Chris Webb had been nominated as Chair and David Hearne as Vice-Chair. Both were elected unanimously.	
4.	<u>WELCOME AND DECLARATIONS OF PECUNIARY INTERESTS</u>	
4.1	There were no new declarations of pecuniary interests.	
5.	<u>CODE OF CONDUCT</u>	
5.1	This would be signed at the next meeting.	
6.	<u>MINUTES FROM THE PREVIOUS MEETING AND MATTERS ARISING</u>	
6.1	The minutes of the meeting on 13 th June 2019 were approved as an accurate record.	
6.2	8.5 <u>If a holiday is unauthorised is it still taken?</u> Yes. <u>Is it up to the Head to decide whether they are authorised or not?</u> Yes. The bigger issue is refusal to attend which is often linked to anxiety or more significant mental health issues.	
6.3	14.3 'Governors to create key strengths and weaknesses cribsheet'. This would be designed around governors having enough knowledge for an Ofsted inspection. Governors were asked if they felt confident enough of their own personal knowledge of the SEF and QIP and they agreed that they did.	
7.	<u>FEEDBACK FROM THE TRUST BOARD</u>	
7.1	There was no feedback.	

8.	<u>NOTIFICATION OF ANY NEWLY APPOINTED GOVERNORS / RESIGNATIONS</u>	
8.1	The Chair informed the LGB that there had been two resignations – David Reynolds and Dawn Penberthy. There was discussion on what the role of a governor currently was. Governors understood their current role was focussed on Teaching and Learning. The Head pointed out that there also was continued focus on SEND, safeguarding, disciplinary panels, monitoring of the Development Plan and to represent HCC within the MAT. There was discussion on how to recruit new parent governors. Parents would be emailed and there would be information on the website. It was agreed to advertise for two new parent governors.	
8.2	<u>Who would represent the governing body at an OFSTED inspection?</u> This may now be the Chair and a Trustee and the CEO. There was discussion on how the Trust is working and whether this would be a good time to reflect on this. CWe will speak to the CEO about this.	
8.3	Governors asked why there was no longer a full Head Teacher's report. The 'front page' does not give the information governors used to receive. This was very time-consuming for SLT and would be covered in the Structured Questions and other agenda items.	
8.4	The financial aspects of the College were discussed briefly and the Head pointed out that the budget continues to be very tight. <u>Is it worth speaking to Camborne who are working well financially?</u> Camborne has more income per student than HCC. <u>Should we then ask the Trust when we will see the economies of scale we were promised?</u> As we are a large school we will see less of an impact than the smaller schools. The most important thing is that the Head is comfortable with the level of support he is getting and that he is being kept informed financially. Action: Clerk to start process to elect two new parent governors Action: Chair to speak to CEO	Clerk CWe
9.	<u>HEADTEACHER'S REPORT</u>	
9.1	Pre 16 we have gained 50 students since the end of last term. P16 has dropped by 10 students. <u>What would you class as being full?</u> 240 per year group. The PAN is 250. At P16 we would like 240 across both years. It is positive that numbers are growing.	
9.2	Last year a substantial number of students (15) opted for elective home education but 5 have come in from EHE. Of the 15, 3 have come back this year. County are now pushing to get EHE students back to school. <u>Were any students at alternative provision?</u> Two went to Nine Maidens and two to Penwith, and some to Cornwall College.	
9.3	Attendance is still a concern. <u>What is the figure for Cornwall?</u> The Head did not have that figure. There is some persistent absenteeism which brings down our figures.	
9.4	Pat Harley the Attendance Officer has recently resigned, but she is being replaced by an internal candidate. An EWO will be on site once a week to deal with this and also train the new attendance officer. <u>Are we particularly low in any particular areas for absenteeism, such as FSM for example?</u> For the nature of our intake we are typically average, but in certain year groups a small number of students are having a significant effect on the data for identified groups.	

9.5	<p><u>I would expect the Yr 7 average to not be dissimilar to Yr 6 so it seems very low. Do we know the figures of the feeder schools? Why is the Yr 7 figure low when they should still be keen?</u> The MAT has figures for the primary schools. We can ask for that data. Hopefully the PSA will have a positive impact on attendance. Some of the data is skewed by a small number of students with anxiety issues and who are awaiting appropriate assessments.</p>	
9.6	<p>Exclusions are positive against national figures, with fixed term 8.3% of population, compared to 10% and just 1 permanent exclusion. <u>Would you expect those excluded in Yr 9 to continue to be excluded in Yr 10?</u> It depends on the individual – there have been some success stories.</p>	
9.7	<p>Twelve Yr 11 students were referred to CAMHS last year but the figure is much reduced this year.</p>	
9.8	<p>We have to report any racist incidents to Ofsted. We had 5 last year and one for diversity. There is a new category of sexual harassment.</p>	
9.9	<p><u>Of the two parental complaints, is there any reason why we were bypassed?</u> No, parents just went straight to Ofsted. Ofsted should ask if parents have gone through the proper complaints procedures.</p>	
9.10	<p><u>Looking at the Yr 7 attendance again, 17 FSM students, attendance averaging 83%, that is really low. Should this not be investigated?</u> Yes, it can be drilled down. <u>Were attendance numbers affected by the climate change protests?</u> Slightly. Those who were genuinely engaged in official protests were given an authorised absence.</p>	
9.11	<p><u>Results</u></p> <p>The big focus on P16 last year resulted in A level valued added going from -0.3 to +0.13. ALPS was 4 on average, above national (based on prior attainment). The average grade has gone up to per entry C+, nearly B-. Some Oxbridge candidates were successful and several others went to good Russell group universities.</p>	
9.12	<p><u>Who sets the mock exams?</u> The teachers. <u>Looking at the grades are the papers being set too high?</u> Giving actual grades rather than predicted has helped to motivate students. <u>Are mock grades based on what level they are at currently?</u> Yes</p> <p>There was discussion on various curriculum subject results.</p>	
9.13	<p><u>GCSEs</u></p> <p>The college had put in 6 case studies for review and one was accepted. Progress 8 is -0.14, which is 'Average' but is better than predicted. HCC is midway in the County table and there are issues throughout Cornwall. The big concerns are disadvantaged, boys and SEND groups. Every disadvantaged and SEND child has been looked at individually to see if there were mitigating circumstances. Many boys stop engaging with the college's extra-curricular activities around Yr 9, so we now have a member of staff researching this and putting in actions to address this issue. <u>Is this particular to us or common?</u> Common across coastal towns.</p>	
9.14	<p>English did well but maths results were disappointing. DT was an issue a couple of years ago. <u>Has this improved?</u> There has been a reorganisation and a new head of faculty so this should now improve. Languages continues to be an issue.</p>	
9.15	<p><u>There was an expectation that the results were not going to be very good, can we be comfortable with this?</u> No, results are still not good enough.</p> <p>CLe left the meeting</p>	

9.16	<p><u>Development plan</u></p> <p>This is has been focused on achieving a culture of excellence over the last couple of years and now we have added a section on establishing a culture of community. It has deliberately kept short with a small number of strategies. Faculties have been asked to complete their development plans in the same way.</p>	
9.17	<p><u>What is being done for staff's personal professional growth?</u> Learning workshops are the focus. Every half term there will be a faculty lesson study. There are 'faculty days', for example, where teachers are given time to write what they think is an A* exam answer. There has been a teaching and learning group for peer observation and follow up discussion.</p>	
9.18	<p><u>Do you get feedback from staff? Do they feel it is benefitting them?</u> ELT have been asked and said yes, and especially in faculty time. There are fewer learning workshops this year but all have a teaching and learning focus, even the safeguarding session. Staff governor reported that so far the professional development provided has been good.</p> <p>There is a big focus on community engagement and better parent communication. Literacy is a key strategy with reading interventions put in place immediately in Yr 7.</p> <p>The Chair thanked the Head for his work on the plan and agreed that focusing on only 8 items was a good thing.</p> <p>GVa left the meeting.</p>	
10.	<u>SELECTED TOPICS FROM STRUCTURED QUESTIONS</u>	
10.1	DLe reported that last year had had an unprecedented number of safeguarding issues. However, the college has had plenty of good feedback and compliments from parents and outside partner agencies. At this point in time we have no open safety plans as opposed to the 12 over the course of the last academic year reported at the last meeting.	
10.2	The move in to the new building has given us an opportunity to rebrand the FLZ as the Study Support Centre where students are supported in a different way from before on the advice of partner agencies.	
10.3	We have received feedback from S175, agreeing that it was a detailed and thorough assessment. Areas for development had already identified on the action plan. Updating Tier 3 training has already been done. Staff wellbeing remains a concern. Half a day of inset training was built around health and wellbeing and relating it to student wellbeing. Keeping classrooms calmer impacts on staff as well as students. Staff safeguarding training this term focuses on the day in day out safeguarding culture especially in the classroom, and county lines and attachment. If you can focus on wellbeing in the classroom the trust is there to underpin the learning. RVa reported back that the training was good and the Maths department are trying to implement this.	
10.4	HCC has bought in a half day a term from an educational psychologist for staff to see. 5 people saw her this week and there was positive feedback. Staff should be aware that help can be requested to keep on an even keel rather than waiting until breaking point has been reached.	
10.5	The college now has a year's data for MyConcern, so can start looking at this for comparisons. Last year averaged 110 reports a month but so far this year there have been 20 more each month. The biggest area of concerns are under mental health – high anxiety.	

10.6	The college is in process of developing the PSHE curriculum which will be delivered through tutor groups this year.	
10.7	To broaden support at Tier 3, the majority of the Pastoral Support team will undertake this training. This will be to pick up the lower level chronic self-esteem, self-harm, and strengthen links with home.	
10.8	<p>The Chair picked up that students now feel more confident that they have someone to speak to and build relationships with. It will be interesting to see as the roles develop whether this has an effect on MyConcern. It may go up as students feel confident that they have someone to talk to, and also show up themes that can be worked on. <u>Are you happy how MyConcern is being triaged?</u> Yes we have a good handle on this. KHa will look at them and send them on to DLE if she is unsure. Anyone can call MARU (multi-agency referral unit) for advice. <u>Last time there was concern about being able to deal with the capacity of high-end referrals. Has this been addressed?</u> Yes, through the new pastoral support team. The 4 safeguarding leads meet fortnightly to discuss students and other safeguarding matters. The pastoral support team may be invited once a half term. <u>Do many MyConcern referrals come through that shouldn't ?</u> No very few, but some are just recorded for information. The next 30% need a conversation which is what the pastoral support pick up. <u>Are you likely to become a victim of your own success now external support is reducing?</u> Hopefully we can pick up things that are minor before they escalate to that level.</p> <p>DLe left the meeting.</p>	
11.	<u>FEEDBACK ON GOVERNOR MONITORING VISITS</u>	
11.1	There had been no monitoring visits. Governors were invited to attend the structured conversation sessions coming up shortly.	
12	<u>FOCUS ITEMS AND UPDATES: SELF-EVALUATION/OFSTED</u>	
12.1	This would be carried forward to the next meeting	
13.	<u>IMPACT AND EFFECTIVENESS OF LOCAL GOVERNING BODY SINCE LAST MEETING</u>	
13.1	Chair reported that what had been discussed at the meeting showed the highlights of what governors can achieve and shows how the role is as a critical friend.	
13.2	<u>What could governors focus on this year?</u> Attendance and Community, and staff and student voice, from the development plan.	
13.3	<p>The Chair would like to meet all the new PSAs and get feedback on how they are bedding in.</p> <p><u>What happens with health and safety now?</u> This is all done in house through the MAT.</p>	
15.	<u>URGENT MATTERS FOR DISCUSSION</u>	
15.1	There were no urgent matters for discussion	
16.	<u>MATTERS TO BE RAISED WITH THE TRUST BOARD</u>	

16.1	What are the attendance figures for the other schools in the Trust, especially HCC feeder schools? Specifically Year 6.	
17.	<u>DATES OF FUTURE MEETINGS</u>	
17.1	The next meeting is on 21 st November.	

The meeting ended at 7.35pm

Chair's Signature _____ **Date** _____