



02nd October 2018

Dear Parent/Carer and Student

RE: GEOLOGY AND GEOGRAPHY TRIP TO ICELAND OCTOBER 2019 (5 DAYS)

Firstly I would like to thank you for expressing an interest in this unique trip to Iceland. It is great to see so many of you excited at the prospect of visiting this spectacular country. I am writing with regards to the next important steps in order for students/parents to find out about the trip itself and also how you can sign-up. Please carefully read this letter as it contains important information.

How much will the trip cost?

At this present time, the precise cost of the trip is hard to provide as this ultimately depends upon how many students sign up. Once Discover the World (organising company) and I know the exact number of students and have the respective deposits, firm arrangements can be made with booking flights, in-country accommodation/activities and UK transfers. Only at this point can the exact cost be known. The more students that sign up, the cheaper the trip will be. As long as I receive at least 25 deposits, the trip will go ahead.

Trip price estimate based on number of students:

25 students - £1350

Will the total price change from what is stated above?

Between the time that I have received the quote from the Discover the World and deposits being paid, it is possible that the certain elements of the trip may slightly change in price. Unfortunately this is unavoidable, as there are many tailored elements to the trip which are booked/confirmed at different dates. Discover the World issue their quotation as an estimate until all deposits have been paid. Shortly after this point everything can be booked/confirmed. It is anticipated that any changes in price would be small. For instance, our UK transfer between Helston College and Heathrow is normally booked with FT Williams, who provide us with a very competitive price. However, they can only be booked once we know the flight details, and there is no guarantee they will be available when we come to confirm the booking. In such a case, alternative coach hire would be required, and this would affect the total price depending on how cheaply I could arrange suitable transport. Furthermore, some elements of the trip cost could vary slightly (although unlikely) at any time, for instance FT Williams would pass on the cost if diesel prices substantially rise.

As per the costs above, the **estimated maximum** cost of the trip is £1350, and this figure could increase slightly. Please ensure that you are happy with this before signing-up/paying the deposit.

What if less than 25 students sign up?

In the event that this happens, I will aim to organise a new itinerary, which would result in a better price. I would then inform you of the changes, so you can decide if your son/daughter still wishes to participate.

Continued ..

What is included in the price?

- UK coach transfer between Helston College and Heathrow/Gatwick Airport
- Flights to and from Iceland
- Activities and transport whilst in Iceland
- A tour guide for much of the duration of your stay
- Hotel accommodation
- Breakfast, lunch and evening meals

What is the itinerary?

Below is the provisional itinerary that I have planned with Discover the World. It gives you a brief outline of the many destinations that will be visited. I would strongly advise you to 'Google' the different places to get an idea of what your son/daughter will be doing and seeing.

Day 1 Keflavík – Reykjanes Peninsula – Overnight Reykjavík - Hotel Viking in Hafnarfjordur

Day 2 Seljalandsfoss - Skógar - Solheimajökull with Glacier Walk - Reynishverfi - Overnight Vik -Hotel Dyrholaey

Day 3 Mýrdalssandur - Laufskalavarda - Eldhraun - Fjaðrárgljúfur - Jökulsárlón and boat trip on Glacial Lagoon (depends on how late into season the boat trip can operate) - Kviarjökull - Svinafellsjökull – Skaftafell National Park - Skeidararjökull - Dverghamrar - Kirkjugólf - Overnight Vík - Hotel Dyrholaey

Day 4 Geysir - Gullfoss - Efsti-Dalur - Thingvellir - Hellishedi Geo Thermal Power Station - Overnight Reykjavík -Hotel Vellir in Hafnarfjordur

Day 5 Reykjavík short visit - Secret Lagoon – Keflavík airport

When is the trip due to take place?

I am planning for us to fly out to Iceland on Thursday the 24th October 2019. The trip would take place during the October half-term and we would return on Tuesday 28th October 2019.

How do I sign up?

All payments need to be made via ParentPay. The accounts team have set-up an interim payment scheme for your son/daughter with regards to the Iceland trip. If you wish to secure a place on the trip, please pay a non-refundable deposit of **£100** into your son/daughter's Iceland ParentPay account **by Wednesday 17th October** at the latest. This will be refunded if the trip does not go ahead. If your son/daughter's name is not on the ParentPay list, please contact the Accounts Department (via main reception switchboard) as soon as possible and they will add your son/daughter's name. A breakdown of the payment scheme is below:

First Deposit: £100 to be paid by the 17th October 2018

Second Deposit: £175 to be paid by the 14th December 2018

Full Amount: June 2019

As well as the deposit payment, please could you also return the reply slip attached to this letter and the Student Personal Details Form directly to me by 17th October. Both the reply slip and Students Personal Details Form are equally as important as the deposit to secure your place. Therefore students need to hand both pieces of paperwork in as well to secure their place.

What are the booking terms and conditions?

As with all trips of this nature, there are terms and conditions that you need to ensure are read. Please ensure that these are read and understood prior to signing up. The terms and conditions apply to participants on an individual basis, as well as the group as a whole. They can be found on the Discover the World's website at: <http://www.discover-the-world.co.uk/images/documents/booking-conditions/booking-conditions-education.pdf>

Making sure this trip is right for your son/daughter

This is truly a once in a lifetime trip for all students, but it obviously comes at quite a cost. Please discuss this trip with your son/daughter to ensure that taking part is the right decision. Personal circumstances can unforeseeably change, but please discuss the following points with your son/daughter:

- All participants need to be still studying at Helston College at the time of the trip, unless otherwise agreed by the Head of Post 16.

- If you have concerns about your son/daughter's progress at college, and you wish to ensure he/she is performing well academically before signing up, please contact your son/daughter's Head of Year/subject teachers.

Can my son/daughter apply for the student bursary?

If you believe your son/daughter is eligible for a student bursary please contact Jane Rowe in Post-16 as soon as possible. Jane will be able provide you with the correct form and indicate the contribution that your son/daughter would receive. **Please ensure that you are happy with your eligibility status/amount to be received before signing up.**

After your son/daughter has signed up:

After the 17th October, I will confirm by letter that the trip is definitely going ahead. I will also provide information regarding the confirmed cost of the trip, payment/instalment dates, itinerary, kit list, passport request, travel insurance details etc.

Please do not hesitate to contact me if you have any questions, on what promises to be a once in a life time experience.

Yours faithfully



Kieran Ryan
Subject Leader for Geography & Geology
(Email: kryan@helston.cornwall.sch.uk)

Trip to Iceland - October 2019 - (please return this and the student personal details form by 17th October 2018 to Dr Kieran Ryan in A14)

Name of student Tutor Group

- ✓ I give permission for the above student to participate on the trip to Iceland 2019
- ✓ I acknowledge **all** of the information outlined in this letter
- ✓ I have/will pay the deposit of £100 into ParentPay by 17th October 2018.
- ✓ I understand that the trip price at present is estimated and could increase slightly
- ✓ I have read the Discover the World booking terms and conditions
- ✓ I enclose the personal details information form as well as this slip

Further to the Parent Consent Form returned earlier in the year, please confirm either:

There have been no changes to my contact details or my child's medical needs.

or

There have been changes to my contact details or my child's medical needs and I have requested a replacement form from reception which will be submitted prior to the trip.

Signed Parent/Carer Date

Student Personal Details Form - Iceland 2019

Student name (AS PER PASSPORT):

GIVEN FIRST NAME:

SURNAME:

D.O.B:

Doctor's name and surgery:

Student details (please write clearly):

Mobile number:

Email:

Primary contact details:

Parent/carers name:

Address:

Phone 1:

Phone2:

Email:

Emergency contact details (if necessary)

Name:

Address:

Phone 1:

Phone2:

Email:

Known medical conditions/allergies:

Please provide details of **any** medical conditions or allergies that the student suffers from that we should be made aware of. Please give details of any medication taken (and when) and how severe the condition is. Leave blank if none exist.

Dietary requirements:

Leave blank if none exist.

Parent/carer signature:

Date: